



Missouri Board for Architects,
Professional Engineers, Professional
Land Surveyors and Landscape Architects

Dimensions

VOLUME 6, ISSUE 2

FALL 2008

CHAIRMAN'S LETTER

By: James S. Anderson, PLS



All licensed professionals have a responsibility to the public. Paragraph 3 of our Code of Professional Conduct says "...licensees shall be cognizant that their primary responsibility is to the public welfare..." Licensing boards were created by state governments to enforce laws protecting the public. The purpose of Missouri's Board, as stated in the Code of State Regulations, is "to protect the inhabitants of this state in the enjoyment of life, health, peace and safety, and to protect their property from damage or destruction..." As licensed professionals, our responsibility to public safety is quite clear.

Does that responsibility to the public affect more than just our job performance? If we become aware of a violation, should we file a complaint? Should our regulations require a licensee to notify the Board if they have knowledge of a violation?

The last question was discussed by the Board at the July, 2008 meeting. The Board is checking whether or not this question is addressed by regulations in other states or by other Missouri licensing boards. Some states are silent on this requirement, but some mandate that a pro-

fessional must report any knowledge of a violation. Missouri's rules regulating the professions of acupuncture and geology do require a licensee to report a known violation. Geologists, for example, are bound by a rule stating "A registrant having knowledge of a violation of Chapter 256, RSMo, or any rule promulgated thereunder shall contact and shall supply the board with all available specifics and documentation of the violation."

This Board will be discussing the concept of passing a similar rule in future meetings, but has no position at this time. The idea will be studied and discussed by the Board and with the associations representing our professions. The input of Missouri's licensees will be important to the decision making process. If you have any thoughts about this idea, you are welcome to send your comments to the Board office.

A question that is sometimes asked of the Board is whether anonymous complaints are investigated. The action the Board is required to take in dealing with complaints is described in Section 327.451. The first paragraph of that section says that when any person believes a licensee has violated the provisions of Chapter 327, that person may file a written affidavit with the executive director of the Board. The third and fourth paragraphs say if the affidavit contains statements which, if

true, would be a cause for discipline; the Board is required to investigate. Neither of these paragraphs, nor any other paragraph in this section, mention anonymous complaints. However, paragraph 5 says, "The provisions of this section shall not be so construed as to prevent the Board on its own initiative from instituting and conducting investigations..."

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Governor

The Honorable Matt Blunt

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Institutions and Professional Registration**

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PROFESSIONAL ENGINEERS,
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STATE OF MISSOURI

Division of Professional Registration

This is an official publication of the Division
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(Chairman's Letter continued...)

Based on this authority, the Board may initiate an investigation anytime it becomes aware of a potential violation, including when it receives an anonymous complaint. Typically, the Board will investigate an anonymous complaint when the allegations, if proven to be true, would be a cause for discipline. Of course, anonymous complaints can inhibit the investigation when it is necessary to contact the complainant for additional information.

Finally, I would like to thank Cheri Leigh and Patti Banks for their service to the Board. Cheri and Patti each served two terms on the Board and gave freely of their time. It has been a pleasure to serve with them and their efforts are very much appreciated.

ARCHITECTURAL DIVISION LETTER

By: Randall B. Miltenberger, AIA, Division Chair



I hope all of you have read Board Chair Jim Anderson's front page article concerning complaints and the professional's duty to report violations. Since complaints seem to be the topic of this issue I thought that it would be a good time to talk about the process.

First off I want to say that we on the Board and/or Board staff do not go looking for violations. We have only one full time investigator (Shawn Hagerty) whose job is to look into complaints...but I get ahead of myself. An investigation begins only after a complaint is filed. Anyone can file a complaint and it can be done anonymously if you wish. To initiate a complaint go to our website; <http://pr.mo.gov/apelsla.asp> and download the form found there under "Complaints" and "Complaint Form." When you arrive at this form you will also see "Rules of Department of Insurance, Financial Institutions and Professional Registration Division 2030 - Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects Chapter 12 - Complaints" and title "20 CSR 2030-12.010 Public Complaint Handling and Disposition Procedure." You will also find sections of Chapter 327 of the Missouri Revised Statutes where various violations are noted as reasons for filing a complaint. I won't try to include all the statutes here but my desire is to relate how we handle complaints within our Board or at least in the Architectural Division.

When Judy Kempker, Board Executive Director, receives a complaint or at least one not filed anonymously, the first thing she does after logging it in is to write a letter to the person or

(Architectural Division Letter continued...)

organization filing the complaint and acknowledge its receipt. In this letter Judy will assure the complainant that they will be notified of progress in the process as it moves forward. This identifies a problem with an anonymous complaint in that there is no way for the complainant to follow the progress. Judy will then send the complaint form including any back-up information that was submitted to me. This information will usually be included in a packet of information that is sent out every Friday to all Board Members. Judy also attaches a cover letter addressed to me asking which step I recommend be taken next. As a general rule I recommend that Shawn begin an initial fact finding/verification process. This process generally would include contacting the complainant (if known) and requesting additional information if available or clarifying information submitted earlier. Many times I will also ask Shawn to contact the individual or organization against whom the complaint is filed and get their early response. This person, and only this person or his or her legal counsel, can request in writing, and only in writing, a copy of the complaint. At this point the early fact finding portion of the investigation is complete and all the information found is sent to the Architectural Division Board Members (again in the weekly Friday packet) for their review and discussion at our next quarterly Board Meeting. At this meeting we will discuss the case and determine what next step is appropriate. This step could be closing the case for lack of evidence or our

determination that a violation has not occurred. Most often though it seems that we request Shawn to gather additional information and follow the path of investigation no matter where it may lead. At this time I want to emphasize that all of this information is confidential and not shared (by law) with anyone else. Additional information Shawn finds is sent to the Division and discussed at our next quarterly meeting. At this point we could close the case as noted earlier or decide to proceed to a disciplinary process. The discipline could include things such as probation, suspension or revocation of the individual or organization's license and often involves the Administrative Hearing Commission which is a whole new ballgame.

The important thing here is that it is always our desire to give due process to the licensee who has the complaint filed against him/her. We are certainly not lawyers but we are peers and it is on this basis that we review the activity that caused the complaint to be filed. A complaint can also be filed against non-licensed individuals and/or organizations and fines can be applied (civil penalties) but that is for another day. I hope this article takes some of the mystery out of the complaint process and sheds light on how we handle complaints in our Division.

PROFESSIONAL ENGINEERING DIVISION LETTER

By: Promod Kumar, P.E.,
Division Member



The Board frequently receives requests and queries from professionals regarding reports, studies and jurisdictional issues. Recently the Board was asked to give an opinion about the need to seal and sign an SPCC Plan. In accordance with State regulations the Board unanimously voted that the SPCC Plan document requires engineering expertise and experience and needs to be signed and sealed by a professional engineer.

For professionals who are not familiar with this document, a SPCC Plan stands for Spill Prevention Control and Countermeasure Plan. The United States Environmental Protection Agency (US EPA) has developed regulations (40 CFR 112) for the prevention of pollution of waters of the United States by oil from non-transportation related on-shore and offshore facilities. The purpose of the SPCC Plan is to outline procedures to prevent the discharge of oil and oil products or hazardous substances into the environment, especially to surface water.

This SPCC Plan provides

(Professional Engineering Division Letter continued...)

guidelines for preventing the release of petroleum substances and polluting materials into the environment, especially to surface water. The SPCC Plan provides guidelines for inspections, preventive maintenance, commitment of resources, and emergency response procedures that need to be implemented in the event of an oil product spill at a facility.

The SPCC Plan is not required to be filed with the US EPA, but a copy must be available for on-site review by the Regional Administrator (RA) during normal working hours. The SPCC Plan must be submitted to the US EPA Region and the state agency along with the other information specified in Section 112.4(a) if either of the following occurs:

1. The facility discharges more than 1,000 gallons of oil into or upon the navigable waters of the United States or adjoining shorelines in a single spill event; or,

2. The facility discharges oil in quantities greater than 42 gallons in each of two spill events within any 12-month period.

Training on implementation of the Plan should be provided to facility employees on an ongoing basis.

The following topics are generally included in the SPCC Plan.

- Facility description and drainage.
- Oil storage distribution and use and portable equipment containing oil storage.

- Pollution material stored, potential release and prevention control.
- Best management practice, inspections and testing.
- Spill response plan and remedial action.
- Personnel training, record keeping and security.
- Facility improvement and SPCC drawings showing locations of material.

The minimum review and revision requirements for the Plan are listed below:

1. This SPCC Plan must be amended and recertified by a Professional Engineer (P.E.) within 6 months of a change in facility design, construction, operation, or maintenance that materially affects the facility's potential for the discharge of oil or oil products into the environment.

2. Document review and updated P.E. certifications for the record must be conducted at least once every three years and recorded in the SPCC Plan.

3. The Plan must be revised more often if:

- The Plan fails in an emergency.
- The Response Coordinator or alternate information changes.
- Processes or procedures identified change.
- There is a release that requires implementation of the SPCC Plan.
- There is a single release of greater than 1,000 gallons in a single discharge.
- There are more than two releases of greater than 42 gallons of oil within any 12-month period.

The SPCC Plan should be available for review during normal business hours. When the SPCC

Plan is updated, the appropriate agencies should be notified.

PROFESSIONAL LAND SURVEYING DIVISION LETTER

By: Michael D. Gray, PLS,
Division Chair

News from the Frontlines



The Engineering and Surveying delegates from the Missouri Board have just returned from the NCEES annual meeting in Minneapolis. The main topic for the engineers was again the BS+ 30. After a move by the Western zone to postpone further action until it is studied more, felt by some it would kill the issue, the Southern zone was able to get a resolution passed to continue development of the model law and continue studying the issue with proposed implementation of 2015 moved to 2020. A concern of some past presidents of NCEES that surveyors have too much influence in NCEES, concerning engineering issues, lead to an effort to try and get a committee established to study separating the engineers and surveyors into two separate organizations under the NCEES umbrella. The idea was dead on arrival and never made it to the floor. Each board gets one vote. Our Board with Engineers and

(Land Surveying Division Letter continued...)

Surveyors and one vote, follows the engineers' lead on issues concerning engineering and likewise with the surveying issues. For each resolution or motion, we get a consensus of delegates present and cast our vote.

In the surveying forum, the topic of a four (4) year degree for surveying was again floated with a count taken (sorry I was not taking notes) of states requiring a four (4) year degree, some education and no education. It was odd to note that California does not have any education requirement. The states requiring a bachelor's degree were in the minority, with most states requiring some hours in surveying. It is important to note that NCEES model laws do not affect the licensure of any engineer or surveyor unless a state passes the law for its licensees. The importance of model law is for uniformity from state to state simplifying mobility of licensees to become licensed in other states.

Another NCEES topic is the computer based testing for engineers and surveyors. Architects currently have this and it seems to be working well. It will continue to be studied for its economic impact both on NCEES and the applicants. One problem is a complete overhaul of the test questions. It is felt that this is needed to eliminate the use of a calculator and the higher cost for an applicant. It is generally felt that it will be some time before this emerges.

On the state level, MSPS may introduce legislation raising the education requirements for a Professional Land Surveyor's li-

cense from 12 college credit hours in surveying classes to 20 hours, equaling the surveying hours required in an Associate degree as a step toward the four (4) year degree in Missouri. It is felt by many that a four (4) year degree will raise the level of professionalism in the profession and in the eyes of the public. With the lack of a four (4) year degree program in the state along with the small number of surveyors being licensed, most universities will not consider implementing such a program. It is my opinion that the cost incurred by the individual will probably deter most from pursuing such a degree. Input regarding this issue to the MSPS legislation committee is encouraged. It has been my opinion, for some time, the first step in raising the surveying profession in the eyes of the public, first requires educating the public as to what a professional land surveyor does and how.

The Board is asking the Design Alliance Committee to support legislation to allow a surveyor who chooses to place his license in an inactive status to be able to use the title of Professional Land Surveyor. This is something the Architects, Professional Engineers and Landscape Architects currently enjoy. This would bring parity across the professions regulated by the Board.

Surveyors are well represented on the Board these days, with three surveyors in the Land Surveying Division, a surveyor serving as Chairman of the Board, and the recent appointment of an engineer who is also a licensed surveyor and a landscape architect who is also a licensed surveyor. We now have six (6) professional land surveyors on the Board. This is a long way from the days

when an engineer who was dual licensed was our presence.

I would entertain suggestions for future newsletter articles. I have included my email address should anyone have something of interest.

*Michael D. Gray, PLS
Chairman Land Survey Division
mikegray@hughes.net*

LANDSCAPE ARCHITECTURAL DIVISION LETTER

By: Robert N. Hartnett, RLA,
Division Chair

Continuing Education



By now I am sure you are aware that continuing education for Missouri Landscape Architects has been through the rule making process, was approved, and is now being implemented. The requirement is for 24 Continuing Education Units (CEU's) for all biennial renewals beginning with the December 31, 2010 renewal. During the two year cycle, at least 16 of the 24 required hours must be related to health, safety and welfare (HSW). Since the notification and the CEU Fact Sheet were mailed to all LA licensees, the Board has received several

(Landscape Architectural Division Letter continued...)

questions and requests for clarifications.

As background, the Landscape Architects Division of the Board believed that continuing education was important to make sure our licensees continued to develop and expand their knowledge regarding the practice of landscape architecture. We also believed in keeping the process as simple as possible and not making this a "gotcha" exercise. That being said, I would like to clarify a few additional points based upon requests we have received.

• How about approved CEU AIA seminars pertaining to HSW and construction methods and materials? These are typically one (1) hour courses, pre-approved by AIA and pertaining to current projects/ issues.

AIA seminars that pertain to HSW, construction methods and materials would be approved if there was a demonstrated correlation to the practice of landscape architecture. As an example, a seminar covering ADA regulations would count as a CEU. A seminar on building acoustics or internal lighting may not count because of any correlation to landscape architecture.

• What about company sponsored seminars to advance professional development? These are for employees only and typically discuss subjects such as making public presentations or hand graphics.

Assuming that the seminar met the minimum defined length of the course, there was a defined learning objective, and the speaker was qualified, this type of training would count toward eight (8) of the non HSW CEU's.

• Would presenting a one hour seminar related to past, current and future projects count? These seminars may be internal for employees only and are developed to advance the overall knowledge of a particular subject. For example, a recent seminar discussed the required level of religious design sensitivity for projects in the Middle East.

Again assuming that the seminar met the minimum defined length of the course, there was a defined learning objective, and expanded participants knowledge regarding the practice of landscape architecture, this type of training could count toward the HSW CEU's.

• Please provide clarification that CLARB, ASLA, and USGBC membership are professional and technical societies. Also, what constitutes active participation?

The LA Division considers CLARB, ASLA, and USGBC membership as professional or technical societies. There are other organizations such as the Missouri Association of Landscape Architects (MALA), American Planning Association (APA), National Parks and Recreation Association (NPRA), or the Urban Land Institute (ULI) that could also count as a professional or technical society. Active participation would include serving as an officer, or committee chair, serving on a committee with documentation of

work accomplished, or attending an annual meeting of the society.

• As a CLARB volunteer I have been provided the opportunity to grade LARE exams. These sessions are 3 to 4 days and last 8 + hours per day; how many CEUs will be accepted?

Thanks for your service to CLARB by serving as a LARE grader. These would count, but maybe not at the level most of us would like. I have had this discussion with other state boards at national CLARB meetings regarding how they look at this type of service. Most states with CEU requirements treat this as one CEU for each session attended. As an example, members of the LA Division routinely attend both the spring regional meeting and the fall Annual Meeting. Both of these meetings are typically three or four days in length and a day on either end for travel. For both my Missouri and Kansas license, I would only be able to count one CEU for each meeting.

One e-mail message we received cited the New York Board's (www.op.nysed.gov/larchce.htm) definition of HSW and examples of coursework that they would count as HSW credit. The LA Division discussed the list and found it to be very comprehensive. A partial list of CEU topics we consider as HSW includes:

Code of ethics, construction administration including the administration of construction contracts, erosion control methods,

(Landscape Architectural Division Letter continued...)

including storm water management as is incidental and necessary to the practice of landscape architecture, design of environmental systems and use of site materials and methods of site construction, grading and natural drainage, irrigation methods, land planning and land use analysis, site accessibility including American with Disabilities Act, site and soils analysis, site design, site security and safety, surveying methods and techniques as they affect landscape architecture, sustainable design, including techniques related to energy efficiency vegetative management, wetlands, and zoning as it relates to the improvement and/or protection of the health, safety and welfare of the public.

On a different subject, in the May 2006 Dimensions, I wrote the following about former LA Division Member Patti Banks. "Speaking of Patti, her service to the Board may be completed with her term expiring in April 2006. She began with the Missouri Landscape Architectural Council from 1997 to 2002, and then continued on with this Board. The work that she put in on this Board involved many meetings, miles, and conference calls, not to mention time away from the office and family. She will continue serving until a replacement is found. Next time you see Patti, be sure to thank her for her dedicated service to the profession and the State of Missouri." The words are still true even in 2008. Her successor, Bob Shotts, was appointed as her replacement this summer. Bob and I happen to go way back. In 1976 I was a 20 year old junior at K-State and Bob was an old man of maybe 26 years serving as a Graduate Teaching Assistant in one of my design studios. Boy he knew his stuff. A few years later when I went to work for the City of Lee's Summit Public Works Department, there was Bob working in the Community Development Department as a planner. I also remember doing some surveying and design work with Bob in the early 1980's. We have crossed paths many times through the years, and now I wish to welcome him to the Board and the LA Division. By the way, I no longer look at Bob as an old man.

As always, feel free to contact me if I can be of any service to you.

Disclaimer: *The articles in this newsletter are the work and opinion of the individual authors and do not necessarily reflect the official opinion or position of the Board.*

MESSAGE FROM THE DIVISION DIRECTOR

By: David T. Broeker



The 94th Missouri General Assembly adjourned at 6:00 pm May 16, 2008. Numerous bills were passed during the five month session. The Division of Professional Registration and its 39 boards, as well as the professions those boards oversee have been included in several of the bills.

The laws governing the boards within the division require that fees be set at a level to produce revenue which shall not substantially exceed the cost and expense of administering the appropriate chapter. Each board's governing statute contains biennium sweep language that prevents a board from charging excessive fees. When a fund balance exceeds the allowed limit, funds are swept to general revenue. In order for a fee to be reduced, an administrative rule must be filed. The normal rulemaking process takes from 6-9 months and there are times when the boards simply cannot meet the 6-9 month period of time to allow a fee decrease to go into effect prior to a renewal period. The emergency rule process allows a rule to become effective within 10 days of filing with the Joint Committee on Administrative Rules and the Secretary of States Office. The division and its boards did not have the authority to file an emergency rule to lower licensing fees to

(Message from Division Director continued...)

prevent funds from sweeping to general revenue until SB788 was introduced, passed in both houses of the legislature and signed by Governor Matt Blunt. SB788 contains provisions authorizing the boards within the Division of Professional Registration to lower fees through the emergency rule process. This legislation benefits all professionals licensed with the Division of Professional Registration and I would like to thank Senator Gary Nodler for introducing the legislation.

Below are the bills that were passed by the 94th General Assembly affecting the division and its boards. The status of Truly Agreed to and Finally Passed Bills can be viewed at <http://governor.mo.gov/la2008-bybill.htm>. Complete copies of bills can be viewed at the following websites:

Senate Bills- <http://www.senate.mo.gov>

House Bills- <http://www.house.state.mo.us>

SB724 – (Sen. Delbert Scott) – APRN Prescriptive Authority for Scheduled Drugs, signed into law by Gov. Blunt on 6/30/08

- Updates Missouri's controlled substance schedules;
- Amends Missouri's anti-methamphetamine law;
- Authorizes prescriptive authority of Schedule III, IV, & V controlled substance for advanced practice registered nurses; and
- Modifies Christian Science nurse titling exemption.

SB788 – (Sen. Delbert Scott) – DIFP Reorganization Act, signed into law by Gov. Blunt on 7/10/08

- Implements Executive Order 06-04 moving the divisions of finance, credit unions and professional registration, and the State Banking Board, to the Department of Insurance, Financial Institutions and Professional Registration (DIFP) from the Department of Economic Development by type III transfer;
- Creates a Joint Committee on Preneed Funeral Contracts;
- Revises the right of sepulcher;
- Establishes the Accountancy Mobility Act;
- Modifies the definition of the practice of embalming;
- Revises physical therapy provisions;
- Modifies real estate brokers provisions relating to commercial property; and
- Authorizes the Division of Professional Registration and its boards to reduce licensure fees by emergency rules under certain circumstances.

SB850 – (Sen. Jolie Justus) – Board of Optometry Meeting Notices, signed into law by Gov. Blunt on 7/10/08

- Modifies meeting notice requirements to members of the Board of Optometry.

SB1177 – (Sen. Frank Barnitz) and HB1791 – (Rep. Wayne Cooper) – signed into law by Gov. Blunt on 6/4/08

- Licensed Professional Counselors, approved by Gov. Blunt
- Designates LPCs as mental health professionals in certain circumstances.

HB1419 – (Rep. Dr. Charles Portwood) – Massage Therapy Licensing Provisions, approved by Gov. Blunt

- Amends massage therapy licensing provisions.

HB2065 – (Rep. Jay Wasson) – Psychology Reciprocity Requirements, approved by Gov. Blunt

- Repeals a duplicate section regarding psychologist reciprocity;
- Allows records of meritless claims against psychologists by sexually violent predators to be destroyed in certain circumstances.

HB2188 – (Rep. David Pearce) – Mortgage Fraud, approved by Gov. Blunt

- Creates civil and criminal penalties for individuals who commit mortgage fraud.

(Message from Division Director continued...)

Governor Matt Blunt Seeks Missourians for State Boards and Commissions

Matt Blunt is asking Missourians to consider opportunities to serve our state by applying for appointments to Missouri's boards and commissions.

"I encourage Missourians to explore the many opportunities that are available to serve our state on one of our boards and commissions," Gov. Blunt said. "I ask all Missourians interested in serving on a board or commission to apply for an appointment and put to good use their God-given talents to help enhance the services we deliver to Missourians each and every day."

The Governor has appointment authority to more than 200 boards and commissions. Some boards require specialized skill sets, sponsorship by their state senator and advice and consent of the Missouri Senate.

Division of Professional Registration Boards & Commissions

Many of our Division of Professional Registration boards & commission members are aware, I am sure, of people who are interested in serving on one of our boards. Please refer those who are interested to the Missouri Division of Professional Registration web site at www.pr.mo.gov. Click on 'Board and Commission Appointment Application'. They should complete the entire application form and the Division & Senate authorization forms, include a current resume, list name of board(s) and commission(s) of interest and return to our office by mail or fax to the address or fax number provided.

As always, I extend my sincere thanks and appreciation to all who have served and are serving on the 39 boards, commissions, councils and advisory committees within the Division of Professional Registration. That exemplary voluntary service benefits all of our fellow Missourians. Thanks ever so much.

CHANGES AHEAD FOR ELECTRICAL AND COMPUTER PE EXAM

The PE exam in electrical and computer engineering will be moving to a new format beginning in April 2009, according to the National Council of Examiners for Engineering and Surveying.

The October 2008 exam will be the last in the current breadth-and-depth format. In this format, the morning breadth exam is made up of questions from a broad area of electrical and computer engineering. The afternoon depth exams focus on one area of practice in electrical and computer engineering. Examinees must choose one of the following areas: computers; electronics, controls, and communications; or power.

Under the new format, candidates will be required to register for one of three exams: power, computer, or electrical and electronics.

According to Frank Loudon, P.E., Chair of the NCEES subcommittee that oversees the exam, the areas of knowledge covered in the current breadth exam are not important to engineers who practice in the computer and power areas, but are important in other areas of electrical engineering.

YOU SPOKE AND WE LISTENED

As you know, this past Spring we sent each of you a postcard advising that, "As a cost savings measure, a hardcopy of the newsletter will not be mailed." Instead, we provided you with the internet link to access the newsletter in electronic format. Although a handful of licensees complimented the Board on this new process, we received an overwhelming number of requests asking the Board to go back to mailing a hardcopy of the Board's newsletter. The postcard announcement of the newsletter did indeed save the Board a lot of money. However, the Board Members felt it was more important to be of service to our licensees by listening to and providing what they want rather than merely focusing on the cost savings aspect alone. Therefore, it was decided to go back to mailing a hardcopy of the newsletter to each licensee. As an added convenience, we will also keep it published on the Board's Web site.

Since the newsletter is only published two times per year, it's difficult to keep you promptly apprised of the latest happenings of the Board. So, in an effort to provide you with up-to-date information at your fingertips, we've restructured the Board's Web site to include a place for posting recent announcements regarding important information such as: the release of exam scores, filing deadlines, rule changes, renewal information, etc. Our goal is to provide you with as much information as we can on our Web page to save you time from having to call the Board office every time you have a question.

In fact, whenever we receive an abundance of phone calls relating to a certain inquiry, we will post the answer to that specific inquiry on our Web site under the category of "Announcements." Therefore, before calling the Board office, we encourage you to first visit our Web site and click on "Announcements." If the information that you are looking for is not there, then please call the Board office at (573) 751-0047 to seek a verbal response to your inquiry.

We also added a new section entitled "Frequently Asked Questions" which we think you will find extremely helpful. The Board's Web site address is: <http://pr.mo.gov/apelsla.asp>. Please add this address to your list of favorites. Once at our Web site, you should notice the below options appearing on the right hand corner of your computer screen which contains the links to the latest "Announcements" as well as the newsletter, "Dimensions" and our "Frequently Asked Questions" section.

Frequently Asked Questions?

Want the latest news?

Click below for the latest announcements.

[Announcements](#)

Click below for your electronic copy of the Fall 2008 edition of the Board's newsletter.

["Dimensions"](#)

YEARS OF SERVICE RECOGNIZED



Sandy Robinson

The Board Members and staff recognized Ms. Sandy Robinson's 10 years of service to the Board by presenting her with a plaque in appreciation of her professionalism, loyalty, dedication and many years of exemplary service to the Board and its licensees.

Sandy is a very dedicated and conscientious employee who takes her work seriously and is a role model for staff to follow. She is highly principled and a person of outstanding values and character. She is very much appreciated for all she does.

Congratulations Sandy!

OUTGOING BOARD MEMBERS

Thank You!



Cheri J. Leigh



Patti L. Banks

On behalf of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects, we would like to sincerely thank Ms. Cheri J. Leigh and Ms. Patti L. Banks for their dedication to the Board and exemplary services rendered to the people of the State of Missouri while serving on the Board.

Cheri served as a member of the Professional Engineering Division from April 11, 2000 to May 6, 2008. From April 27, 2005 to May 6, 2008, she also served as Chair of the Professional Engineering Division.

Patti served as a member of the Landscape Architectural Division from April 23, 2002 to June 4, 2008.

The work ethics and commitment on the part of Cheri and Patti will certainly be missed. Cheri was a true ambassador for the engineering profession and Patti for the landscape architectural profession. They were both committed to the protection of the public. We wish them the very best with their future endeavors.

NEW BOARD MEMBERS



KEVIN C. SKIBISKI, PE, PLS

New Member of the Professional Engineering Division of the Board

Kevin C. Skibiski, P.E., P.L.S. has been appointed by Governor Matt Blunt to serve as a member of the Professional Engineering Division of the Board. Kevin's appointment went into effect on May 7, 2008. He replaces Cheri J. Leigh.

Kevin Skibiski

Kevin is Senior Vice-President and Chief Operating Officer for OS Engineering, LLC in Brookline, Missouri. At OSE he coordinates all structural and civil design activities, manages multi-disciplined projects, and directs the activities of engineers, designers, and support staff in providing engineering services to clients across the United States.

Kevin obtained his B.S. in Civil Engineering (Structural) from the University of Missouri-Rolla (Missouri S & T) in 1975, his M.S. in Civil Engineering (Construction Management) from UMR in 1976, and was presented an honorary Professional Degree of Civil Engineering from UMR in 2007. Kevin is a Professional Engineer in thirty-nine states and Professional Land Surveyor in two states. He has held various leadership positions in state and national engineering organizations. He is a past president of the Missouri Society of Professional Engineers and is currently the Chairman of NSPE/PEPP. Kevin received the National Society of Professional Engineers PEPP Merit Award in 2001 and the Missouri Society of Professional Engineers Private Practice Distinguished Service Award in 2006.

Kevin is active in the Miner (MSM-UMR) Alumni Association, receiving the Alumni Achievement Award in 2007; and the Missouri S & T Academy of Civil Engineers, currently serving as President.

Kevin has written several engineering related articles, as well as a book titled, [The Buford-Carty Log House, A History from 1847 to the Present](#), the subject of which he restored in 2004. He has also shared his expertise with various groups by presenting solutions and reviews of civil engineering projects.

Although Kevin has spent the majority of his time in engineering pursuits, he has also participated in many community activities. He is active in his local Kiwanis Club, is involved in the Ozark School District A+ Program, and has also actively participated in several committees and leadership roles within the Ozark Presbyterian Church.

Kevin and his wife, Jeanie, live near Ozark Missouri. They have two daughters, two sons-in-law and two grandchildren.

(New Board Members continued...)



Robert Shotts

ROBERT S. SHOTTS, RLA, PLS

New Member of the Landscape Architectural Division of the Board

Robert (Bob) S. Shotts, R.L.A., P.L.S., CFM has been appointed by Governor Matt Blunt to serve as a member of the Landscape Architectural Division of the Board. Bob's appointment went into effect on June 5, 2008. He replaces Patti L. Banks.

Bob is president of Robert S. Shotts, Inc. of Lebanon, Missouri. Shotts, Inc. is a landscape architectural, land surveying and land planning firm which was formed in 1994. He is also a managing member of Ruble, Riggs and Shotts, LLC (RRS), of Lebanon, West Plains and Salem, Missouri. RRS specializes in the retracement of Government Surveys for federal and state agencies. Bob also previously served as vice-president of Barton Engineering, Co. Inc., also of Lebanon, Missouri. His career has also included working as a city planner for the city of Lee's Summit, Missouri in the mid 1970's.

Bob began his academic work at Kansas State University in Manhattan, Kansas in nuclear engineering and landscape architecture before transferring to the University of Missouri at Columbia. He graduated from MU with a BS in Forestry in 1971. Immediately upon graduation he was commissioned as an officer in the US Navy. His initial assignment was as an engineering officer on the USS Wasp. He then served a tour in Vietnam in 1972 as an operations/intelligence officer on the USS Davis. After release from active duty he returned to KSU for graduate work in Landscape Architecture.

Bob is licensed as a Landscape Architect in three states and as a Professional Land Surveyor in five states. In addition he is a Certified Floodplain Manager through the Association of State Floodplain Managers. He served on the Board of Directors of the Missouri Association of Landscape Architects from 1993 to 2008. He was a member of the Missouri Landscape Architectural Council from 1990-91, and in 1977 was recognized for his graduate work at KSU by the Prairie Gateway Chapter of ASLA. He is a past president of the Missouri Society of Professional Surveyors. He was recognized as Surveyor of the Year in 2001 and was awarded the Robert E. Myers Service Award in 2005. He is a past chairman of the DNR Land Survey Advisory Committee and a past president of the Missouri Association of County Surveyors. Bob has served as the elected county surveyor for Laclede County since 1991. He has been an instructor at Missouri State University in Springfield teaching Legal Aspects of Boundary Surveying and Surveying Computations.

Bob is a member of the American Society of Landscape Architects, the American Congress of Surveying and Mapping, the National Society of Professional Surveyors, the Missouri Society of Professional Surveyors, the Missouri Association of Landscape Architects, the Missouri Association of County Surveyors and the Association of State Floodplain Managers. He is a past president of the Lebanon Optimist Club and is a member of the West Hayes Street Church of Christ in Lebanon.

Bob and his wife, Delilah, a recently retired Latin teacher with the Lebanon Public School system, live on a farm on the Osage Fork River south of Lebanon. They have two daughters.

Welcome!

NEW LICENSEES

The following individuals and corporations were licensed
between March 1, 2008 and September 1, 2008

ARCHITECT LICENSEES

Agnew, W. Barry
Alcock, Joseph R.
Anthenat, Jeffrey D.
Barry, Donald Francis
Bennett, Christopher Howard
Bieringer, Steven John
Bodenstab, Todd Andrew
Boyd, Stephen Edward
Bridges, Justin Dale
Brown, Bill
Bruns, Mecayla DeAnne
Bundren, Brian Christopher
Burge, Alan R.
Burjek, John William
Caimbeul, David Bradley
Campbell, John B.
Certain, L. Lynn
Cox, William E.
Daugherty, Laura Murr
Dethlefs, Donald R.
Dixon, Chad Henry
Downey, Mark J.
Durst, Rebecca Jill
Elavsky, Daniel Amado
Elliott, Robert Charles
Farmer, Brent G.
Fithian, Stacey
Geoghegan, Joseph Aloysius, Jr.
Greer, Casey Garett
Grimes, David
Hageman, Todd Joseph
Hampton, Michael K.
Hauser, Leif
Horman, James F.
Hudgins, James H., Jr.
Hughen, Richard T.
Hughes, Wayne Lawrence
Jones, Michael D.

Kaiser, James D.
Karlen, Carl Paul
Kelley, James Patrick
Kelley, K. Vance
Laney, Cecily Lynn
Ljutic, Sanja
Lockwood, Michael Arlie
Loesch, Michael A.
Loveland, Douglas B.
Lutes, Jason C.
Mace, Michael J.
Mahoney, Lindsey Nicole
McCoy, Michael L.
McGowan, Perry Thomas
Moore, Monica Kirstin
Moro, Miro
Mynhier, Joseph I.
Nation, Delvin J.
Neely, Robert Peter
Noe, Gerald Patrick
Nolen, Mark S.
Norris, Amanda Partyka
Nuhn, Steven L.
Oney, John A.
Onochie, Henry C
Pellicani, Paul J.
Petry, Jonathan C.
Phillips, Clay Andrew
Piland, Thomas Winston
Plumer, Jon G.
Poole, Tim R.
Potter, Dan R.
Powers, Paul W.
Price, Robert B, III
Proost, Elizabeth Woodworth
Pruyn, Randy Bernard
Rael, Thomas Anthony
Ranaldi, Joseph Anthony

Rapp, Nathan P.
Raya, Miguel A.
Raysich, David J.
Reddick, Gary Lee
Reddy, Jeffry Scott
Ringham, Bryan J.
Rohrbach, Steven A.
Romero, Juan F.
Rouw, Carol Sue
Saizan, James Edward, III
Saumell, Jose Ignacio
Scarpa, Lawrence
Shimotsu, Gary Rikikazu
Solywoda, Brian Andrew
Stegemann, Bradley John
Stramberg, Joseph T.
Stranathan, Craig Adam
Swan, Jennifer Luci
Tanay, Robert J.
Thessing, Rebecca Ann
Tongay, Amy Kristine
Toolis, Michael Anthony
Torielli, Joel C.
Turner, Michael James
Tuttle, Eric R.
Tuttle, Mark P
Tyler, Craig Alexander
Urffer, David Shinn
Vaughan, Mark W.
Villa, Julie M.
Waldschmidt, Ian Jeffrey
Warman, Ryan Dale
Warner, Charles
Watkins, Michael David
Weaver, Stanley
Williams, Jeremy
Wills, Carolyn B.

(New Licensees continued...)

ARCHITECTURAL CORPORATIONS

A&E National, Inc.	McFarland Davies Architects, LLC
B.D. Beaird Architects, LLC	Meinhardt Architecture LLC
Beck Architecture, LLC	Michael McCoy Architect, P.C.
Blue Urban LLC	Missouri Valley Design Studio LLC
BNIM, P.C.	Nordstrom - Samson & Associates, Inc.
Boulder Associates, A Professional Corporation	PB Architecture, Inc.
Byrd & Cooper Architects, Inc.	Pendulum Studio, LLC
Christopher D. Marshall, Architect LLC	Place Makers, LLC
Elevate Architecture, LLC	Professional Project Services
EOP Architects, PC	Pugh + Scarpa Architects, Inc.
Gonzalez Companies, LLC	Research Facilities Design, Inc.
Goody Clancy & Associates Inc.	River Bluff Architects, Inc.
Hunter & Millard Architects, Inc.	The Estopinal Group LLC
Jennifer Wilson Architect, LLC	The National Architect Corporation
K. A. Shook Design, LLC	THEWORKSHOP 308, LLC
L. Robert Kimball & Associates, Inc.	VOUGA Inc.
Lightowler Johnson Associates Incorporated	Ware Malcomb, Inc.
MANICA Architecture, PC	

PROFESSIONAL ENGINEER LICENSEES

Abshagen, Timothy Christin	Berg, Roger K.	Cade, Mark Steven
Adams, Steven Phillip	Bertolino, Timothy C.	Carr, Franklin E.
Aldridge, Melissa Jane	Bertz, Richard F.	Carroll, Jason David
Alesch, Edward M.	Beshoner, Lee J.	Catalano, Julie Z.
Alexander, Raymond K.	Bina, Kevin T.	Chandler, Brian
Allen, Andrew J.	Bishop, Jerold A.	Chapman, Gregory R.
Allison, Timothy Joe	Blattner, Michael Edward	Chapman, John Charles
Alworth, Roger T.	Blickle, Frederick W., III	Chenevey, Peter M.
Austin, Mary Elizabeth	Bojack, Michael J.	Childers, Richard Thomas
Axtell, Paul J.	Boone, William Allen	Churches, Charles Henry
Bagwell, Amanda B.	Boos, Christopher W.	Claiborne, Gaylon R.
Bainbridge, Adam P.	Booth, Gregory L.	Clark, Robert Allan
Baker, Bryson Eugene	Bosch, Thomas E.	Claussen, Eric Deen
Baldrige, Timothy A.	Bradford, David C.	Coffman, Ashley Renee
Bales, Francis Edward	Brandao, Edgardo P.	Cohen, Greggory G.
Balma, Javier	Bray, Stephen A.	Coley, David M.
Balsam, Alexander J.	Bridges, Jeremiah	Condon, James L.
Baum, Edmund L., Jr.	Brown, Anthony, II	Conley, Scott Thomas
Beaufeaux, Brian K.	Brown, Jasen L.	Connors, Robert Lawrence
Beaumont, John David	Brown, John H.	Converse, Brian Keith
Beckage, Robert Bryan	Burns, John E.	Conway, Kevin Noell
Benjamin, Roger Alan	Bush, Amanda Renee	Corcoran, Anthony

(New Licensees continued...)

Covarrubias, Martin	Gannon, Douglas Patrick	Jeffries, Jason M.
Cowen, Aaron J.	Garber, Kyle	Jenson, Derek H.
Creamer, Philip A.	Garrant, Keith E.	Jernigan, Ted Edward
Crowley, Joseph D.	Gastineau, Clarence R.	Johnson, Mark S.
Dahlman, Brett J.	Gehring, Michele Elizabeth	Johnson, Matthew
Davidson, Jacob Michael	Gerhardt, Kevin James	Johnson, Phillip James
Dean, Timothy Patrick	Gharabegian, Areg	Johnson, Timothy W.
Dearing, Brian Gene	Giese, Robert D.	Jones, Mark Ryan
Deford, Terrence Martin	Gipson, Anthony Dale	Jorgensen, David L.
Dehl, Scott M.	Godfrey, Joseph Markham	Joshlin, Christina Lynn
Derwacter, Matthew D.	Gosney, Shane Marshall	Joyner, Benjamin Elmer
Desai, Jayant P.	Grapperhaus, Michael Charles	Kadiani, Asif T.
Dinkheller, Bruce A.	Groff, Aaron John	Kaibel, Craig Kevin
Dorenkamp, Dustin J.	Guenther, Alan Clay	Karuppasamy, Elangovan
Doyle, Harry C.	Hafemann, Garrett James	Kercheff, Jason C.
Drotar, Mark L.	Haldane, Andrew Timothy	Kingsley, Brian Paul
Dusseault, Raymond W., III	Hall, Kirk Reed	Kirchner, Phillip Norman
Eckley, Beth Newsom	Hammond, Jefferson S.	Kiser, Patrick V.
Eliopoulos, Robert G.	Hancock, Derek	Knudten, Kyle J.
Elkhatib, Ghassan F.	Hanson, Eric A.	Koch, James F.
Ellinwood, James Bradley	Hardin, Jack	Kocher, Jesse Mayfield
Elliott, Chad Michael	Harold, Andrew David	Kolden, Thomas A.
Elqaq, Ehab M.	Harris, Jeffrey William	Kramer, James H.
Engstrom, Ian Christopher	Harwood, David Daniel	Krueger, Jeremy Ryan
Ernst, Douglas W.	Hassan, Sara Marguerite	La, Ton
Eves, William C.	Hawksley, Donald E.	Lamba, Balraj
Farias, Rolando M.	Hefner, Paige Meredith	Langseth, Stephen C.
Felty, Kevin Morgan	Heller, Matthew J.	Lawson, Mathew L.
Ferguson, John Dale	Henneberg, Mark Andrew	Ledbetter, Michael Lewis
Fett, Burton J., Jr.	Hennessey, Shane A.	Lester, Nicholas Corey
Field, Steven F.	Herrmann, Mark A.	Levorsen, Dean Paul
Fields, Kristen Erin	Higby, William D.	Lewis, Brandon Blayne
Fisher, Michael Gerald	Hirst, Matthew P.	Lewis, Michael David
Flageolle, Christopher V.	Hlavac, Jeffrey D.	Li, Wenying Joanna
Flynn, Michael Perry	Hoernig, Steven D.	Lienau, Kevin Michael
Forest, Adam Richard	Hoffman, Douglas Allan	Lile, Roger Green
Foshie, Stewart Kenneth	Hornbuckle, Ryan Michael	Lindstrom, Brian P.
Foss, Ronald T.	Houk, Adam S.	Linnemann, Stephen M.
Foster, Edward J.	Huebbe, John P.	Liu, Yinhui
Fourie, Ferdinand	Huebbe, Mark M.	Losli, Rebecca Barefoot
Frampton, Eric Christopher	Hufnagel, Carol Lynn	Lucca, Joseph S.
Friel, Bernard C.	Hurtz, Allen David	Ludwig, Kenneth
Fronapfel, Edward L.	Hutchens, James R.	Lynch, Benjamin Neil
Frost, Barbara G.	Hutchison, Jesse Jay	Lynch, Edward J.
Fuller, Kenneth A.	Israelson, Gordon Alan	Lynch, Ryan J.
Gaffney, Heather	Jang, Dennis J.	Macke, Brenda R.
Gallant, Adam Shane	Janowsky, William Robert, Jr.	Mallinckrodt, John W.
Galloway, Richard C.	Jantz, Katharine Foubert	Maniscalco, Christopher Jay
Gangnes, Drew A.	Jarrell, Jeffrey S.	Mann, Jarrod E.

(New Licensees continued...)

Marlow, Lee Roy, III	Nicolai, Samuel C.	Rocha, Jeremy
Martens, Scott E.	Nolte, David R.	Rodems, Randy J.
Martin, Cara L.	Novak, Robert Andrew	Rodriguez, Ruben Ascencio, Jr.
Masilionis, Vincent G.	Nowack, Donald C., Jr.	Rogers, John William
Matthews, Bruce J.	Oakes, David Carl	Rohleder, William J., Jr.
May, Robert P.	Obermiller, Aaron Delaney	Ross, Jim E.
Mayer, William T., III	Oliver, Billy Dean	Roth, Brenda Kay
McClure, Roland Douglas	Olmer, Miroslav	Roupe, Curtis E.
McCormick, Michael L.	Olson, Kristopher Ray	Sanders, Timothy C., Sr.
McCullough, Jason Kyle	Olson, William C.	Schaefer, Alison Marie
McDonald, Brian M.	Ooten, Anthony D.	Schaefer, Scott E.
McDonald, Chad S.	Oppeau, Todd Stephen	Schmidbauer, John F.
McDonnell, Peter W.	Osborn, Bryan Doyle	Schmidt, Joel Michael
McGhee, Mark Daniel, Jr.	Osiek, Jason Chawner	Schmitz, Michael E.
McHugh, Chris J.	Pape, Martin L.	Schnarr, Michael John
McHugh, Christopher O.	Parsley, Joseph S.	Schrock, Jeffrey James
McVey, William Arthur, Jr.	Pate, W. Denney	Schuetz, Lance L.
Mendenhall, Randy Lee	Peake, Steven Ross	Schwankl, Darren C.
Mensing, Scott Philip	Pease, Kent	Seltzer, Robert A.
Mercurio, Dorrie A.	Pekny, Bryan Thomas	Shannon, James E.
Mesbah, Bedi	Phillips-Morgan, Sarah E.	Shellhorn, Jon C.
Metzger, Todd Steven	Pickardt, Katherine Nicole	Shelton, Matthew Allen
Michel, Gregory Duane	Pietrantone, David A.	Shook, Michael D.
Mielke, Sidney Allan	Pingel, Kevin Scott	Simon, Paul Russell
Miles, John D.	Pino, Nicolas Andrew	Siow, Yuen-Shuenn
Miller, Carles R.	Platt, David Hal	Skidelsky, Oren
Miller, Matthew D.	Pogue, Randy Gene	Sladek, David Steven
Miller, Robert P., Jr.	Polivick, Stanley P.	Smith, Delbert B., Jr.
Milligan, Jason R.	Pollock, Joe Bradley	Smith, Russell M.
Milner, Ty Jeremy	Porter, Brian R.	Smith, William Byron
Missey, Dale P.	Powazki, Edward Walter	Sorey, Timothy R.
Molinaro, Joseph Judson	Price, Kenneth D.	Southards, Timothy J.
Moloney, John William	Pryor, Darin James	Sparks, Gregg Loeffler
Moncarz, Piotr D.	Rader, Shane Michael	Spyrou, Alexis
Monnig, Robert E.	Ramos, Luis Patrick	Stack, Ryan P.
Moomey, Christopher Allen	Randazzo, Jasyn	Starrett, Brian Wayne
Moore, Brenda Lynn	Rapp, Darcey L.	Steinert, Nicholas E.
Moore, Emily K.	Rattenbury, John M.	Steinmetz, Gregory M.
Muenks, Shawn Carlton	Ray, Larry A.	Story, David Bradley
Murray, Jeffrey J.	Reck, John Collins	Stryker, Travis Eugene
Murray, Robert H.	Repp, Philip M.	Stuedemann, Baron H.
Myers, Ronald D., Jr.	Restoff, Kimberly A.	Stundebeck, Curtis Joseph
Nadzam, Daniel Anthony	Richter, Andrew Robert	Suggs, Lee E.
Naughton, Michael J.	Riddle, J. Douglas, II	Sundbom, Todd Allen
Nehrt, Timothy John	Ridgley, Patrick D.	Sutton, Stuart W.
Nelson, Jonathan Andrew	Riffel, Allison Marylynn	Swarnkar, Pushpal
Nerurkar, Arvind K.	Rinke, Brian Jerome	Sweatman, Trav C.
Ness, Randall I.	Robinson, Dustin James	Swidrak, Daniel Steven
Nickel, Patrick B.	Robinson, Gregory O.	Szydlak, Brian Douglas

(New Licensees continued...)

Tarr, Craig A.	Vermetten, David L.	Wiley, Gregory William
Taylor, Bretney Allen	Vielhaber, Matthew Robert	Wilkinson, Tara Isselhard
Thakkar, Arvind	Voigt, Paul W.	Williamson, Kevin Lee
Thompson, Dominic D.	Walkup, Bart W.	Wilson, Philip Ryan
Tilbury, Clifford S.	Wang, Jialong	Wipf, Charles A.
Tiner, Nicci D.	Ward, Richard Wade	Wolf, L. Peter
Toribio, Gary A.	Watson, Brad B.	Wolfe, Kristopher H.
Tormala, Nathan P.	Webster, Michael P.	Wollum, Jason Patrick
Trimble, John D.	Weikel, Richard D.	Wong, Kuokhong
Trozzo, Ronald W.	Weiland, David Michael	Woody, Douglas Lee
Utley, Wallace Ralph	Weinstein, Joel S.	Wylam, Justin James
Vacca, Benjamin Bradley	Wells, Daniel W.	Young, Roger Chris
Van Der Bill, Ryan William	Whitaker, William G., II	Zawada, Bernard
Van Leuven, Douglas R.	White, Paul M.	Zeng, Hugh Y.
Vander Werff, Justin R.	Wierda, Traci Lynn	Zorn, Adam D.
Vaughn, Cory Justin	Wilburn, Richard L.	

PROFESSIONAL ENGINEERING CORPORATIONS

A.S. Engineering Services, P.C.	Geosyntec Consultants, Inc.
ACG Professional Engineering, Inc.	Godwin & Associates Architects & Engineers, Inc.
Agri Process Innovations, Inc.	Groundwater and Environmental Services, Inc.
Arcturis, Inc.	Hoelscher Engineering, P.C.
Arup USA, Inc.	Huffman Engineering, LLC
ASM Engineering Consultants, LLC	Hughes Associates, Inc.
BE&K Engineering Company, LLC	ImagePoint Inc.
Bechtel Oil, Gas and Chemicals, Inc.	Jeske Engineering, Inc.
Brierley Associates, LLC	Kleingers & Associates, Inc.
Brown and Caldwell, Inc.	Klotz Associates, Inc.
Building Envelope Consultants, Ltd.	Kresse Lamprecht Consulting Engineers LLC
C & S Engineers, Inc.	L. Robert Kimball & Associates, Inc.
Capital Electric Construction Company, Inc.	Lightowler Johnson Associates Incorporated
Civil Design Engineers, Inc.	Marshall Engineering and Surveying, Inc.
CMV-Cochran, LLC	Menard, Inc.
CMX Inc.	Merrill Iron & Steel, Inc.
Crocker Consulting Engineers, Inc.	National Design Build Services LLC
Da Vinci Engineering, Inc.	Nordstrom-Samson & Associates, Inc.
DAAR Engineering, Inc.	North Star Engineering, Inc.
DeBardeleben & Associates, Inc.	Norton & Schmidt Consulting Engineers, L.L.C.
DePouw Engineering, LLC	Pinnacle Design Consultants, L.L.C.
Emanuelson-Podas, Inc.	Polk Engineering LLC
Energy Engineering Technologies, Inc.	Professional Project Services, Inc.
Engineering Services, Inc.	R. J. Berthold Engineering Co.
FDH Engineering, Inc.	Research Facilities Design, Inc.
Foundation Testing and Consulting, LLC	Rimkus Consulting Group, Inc.
Frankenhoff Consulting, Inc.	Rio Custom Engineering, LLC
Garver Engineers, Little Rock, LLC	Rosemann & Associates, P.C.

(New Licensees continued...)

R-S-H Engineering, Inc.
Sain Associates, Inc.
Scheer Design Group, L.L.C.
Scherry Engineering and Consulting, Inc.
Schneider Electric Engineering Services, LLC
Schweitzer Engineering Laboratories, Inc.
SDG, LLC

Slab Masters, Inc.
Strand Systems Engineering, Inc.
THORSON BAKER & Associates, Inc.
Trojahn Plumbing Co.
V3 Companies of Illinois Ltd.
Warren Smith & Associates Consulting Engineers, P.C.
Willett, Hofmann & Associates, Inc.

PROFESSIONAL LAND SURVEYOR LICENSEES

Anderson, Jeffrey S.
Carroz, Frederick Emil, III
Caster, Douglas J.
Hill, Bryan F.

Hoffman, Donald L.
Jones, Royce P.
Keil, Steven M.
Moss, Jess W.

Powell, Robert A.
Robertson, Mark Wesley
Wildhaber, Norbert Paul, Jr.

PROFESSIONAL LAND SURVEYING CORPORATIONS

Bowers Engineering, Inc.
Engineering Services, Inc.
Ferdenbach Land Services LLC
Florence & Hutcheson, Inc.

G. W. Hasty & Company, P.C.
Garver Engineers, Little Rock, LLC
Hattesoil Surveying, LLC
Marshall Engineering and Surveying Inc.

Mid-America Surveyors, LLC
Renner and Associates Surveying LLC
Richards Land Surveying LLC
Shive-Hattery, Inc.

LANDSCAPE ARCHITECT LICENSEES

Bader, David H.
Clark, Todd J.
Daly, Joseph Peter
Douglas, Brett A.
Flad, Michael George
Friend, Richard L.

Harding, Robert S.
Johnson, Mark William
Maheshwari, Mohit
Masters, Matthew Christian
Mroz, Thomas L., Jr.
Nafe, Nancy Farrell

Price, Richard Alan
Schafer, Matthew B.
Trust, Dan
VanElders, Kelly
Vogt, Kevin Lawrence
Warne, Bryan Christopher

LANDSCAPE ARCHITECTURAL CORPORATIONS

Architecture & Engineering Consultants LLC
Civitas, Inc.
Hall + Associates, LLC

Landscape Technologies, LLC
SmithGroup JJR, LLC

NCEES PASSES ENGINEERING EDUCATION RESOLUTION

At its 87th Annual Meeting held August 13–16 in Minneapolis, the National Council of Examiners for Engineering and Surveying (NCEES) passed a resolution to investigate the potential impact of the additional education requirements adopted by the Council in 2006. The requirement calls for engineering licensure candidates to complete 30 credits of additional coursework in the form of a master's engineering degree or its equivalent before taking the NCEES Principles and Practice of Engineering (PE) exam for licensure.

The resolution describes a number of concerns held by some Member Boards and others in the engineering profession related to implementation of the additional education requirements for licensure. As a result of the adopted resolution, NCEES will charge the 2008–09 Engineering Education Task Force with providing a written analysis of:

- 1) the potential educational, professional, regulatory, and economic impact of the master's or equivalent requirement; and
- 2) any alternative solutions that could potentially address the challenge of better preparing engineering licensure candidates to enter the profession.

At the Annual Meeting, the Council also passed a motion that will push implementation of the master's or equivalent requirement to 2020 from the originally scheduled 2015.

The full text of the resolution can be found at www.ncees.org.



QUESTION CORNER

When is a Certificate of Authority Required?

If your firm is incorporated or registered as a limited liability company and is offering and/or rendering architectural, engineering, land surveying or landscape architectural services in this state, you are required by law to obtain the appropriate Certificate of Authority from this Board.

Is a "Certificate of Good Standing" the same as a "Certificate of Authority?"

"No." A "Certificate of Good Standing" is issued by the Missouri Secretary of State's office when application is made for "Authorization to Transact Business" in this state. A "Certificate of Authority" is a license issued by the Board to a corporation or LLC certifying that it is authorized to practice architecture, engineering, land surveying and/or landscape architecture in the State of Missouri.

How does a Corporation or LLC apply for a Certificate of Authority?

Before making application with the Board, you must first apply with the Missouri Secretary of State's office for "Authorization to Transact Business" in Missouri and receive a "Certificate of Good Standing." Once this has been done, you may then download the Board's "Certificate of Authority" application directly from the Board's website at <http://pr.mo.gov/apelsla-corporations.asp>. Your application, when submitted to the Board, must be accompanied by the required fee and the "Certificate of Good Standing" that was issued by the Office of the Missouri Secretary of State.

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS' MEMBER BOARDS VOTE TO APPROVE CHANGES TO THE INTERN DEVELOPMENT PROGRAM

The Intern Development Program (IDP) took center stage at the National Council of Architectural Registration Boards' (NCARB) 2008 Annual Meeting and Conference held in Pittsburgh, PA this past June. Member Boards representing 51 of the Council's 54 jurisdictions attended the meeting and approved a group of resolutions related to improvements to the program on June 28, 2008.

The most debated resolution both prior to and during the Annual Meeting, Resolution 2008-07 (also known as the "Six-Month Rule"), passed with a vote of 49-1. The rule stemmed from a 2005 study conducted jointly by AIA and NCARB that suggested regular reporting would help facilitate more accurate reporting and a better internship experience. For the last three years, NCARB Member Boards and committees have debated and discussed how to best incorporate the suggestion before bringing the rule to a vote.

The resolution will require interns establishing a new NCARB Record on or after July 1, 2009 to submit training reports of no more than six-months duration within two months of the end of each reporting period. On July 1, 2010, the "Six-Month Rule" will go into effect for all interns. The resolution is dependent on a "fully tested and operational" online reporting system. Should the online reporting system not be fully tested and operational by the end of 2008, each implementation date will be pushed back and will go into effect six months after the system has been deemed fully operational by an independent tester.

The resolution was amended by Member Boards to allow parents of newborn infants or newly adopted children to receive a six-month extension of the reporting deadline upon proper application. The same extension was also applied to the Five-Year Rolling Clock for the Architect Registration Examination® (ARE®) through Resolution 2008-04.

Member Boards that arrived in Pittsburgh hesitant about the Resolution 2008-07 said that all of their concerns had been addressed and answered by the NCARB Board of Directors, Committee on the Intern Development Program members, and NCARB staff throughout the meeting. Many delegates expressed their belief that the resolution was a step in the right direction for overall improvement to IDP and voiced their confidence in NCARB leadership from the voting floor.

Other resolutions related to IDP included changes to employment duration in full and part-time work and an increase in the number of training units interns may earn from the Emerging Professional's Companion. A summary of all the resolutions including the votes can be found on NCARB's home page, www.ncarb.org.



DISCIPLINARY ACTIONS

DISCLAIMER: Every effort has been made to ensure that the following enforcement information is correct. However, this information should not be relied upon without verification from the Board office. **It should be noted that the names of companies and individuals listed may be similar to the names of parties who have not had enforcement actions taken against them.** Discipline orders are public data and copies may be obtained by contacting the Board office. Pursuant to Chapter 327, RSMo, a licensee is entitled to engage in the practice of architecture, engineering, land surveying or landscape architecture during his/her probationary period providing that the licensee adheres to all of the terms and conditions of the Order. However, a licensee whose license has been suspended, is not entitled to engage in the practice of architecture, engineering, land surveying or landscape architecture during his/her suspension period.

LICENSEES CURRENTLY ON PROBATION

ANDERSON, CHARLES ERIC, E-23080 – commenced on March 1, 2008 and ends on February 28, 2010.

ARK MO SURVEYING, LS-2007035145 – commenced on November 15, 2007 and ends November 14, 2009.

BOLING, ROBERT, E-15530 – commenced on March 18, 2008 and ends on March 17, 2009.

CRM ENGINEERING, INC., E-1534 – commenced on July 17, 2008 and will end January 16, 2009 followed by suspension for a period of six (6) months commencing on January 17, 2009 and ending on July 16, 2009 followed by probation for a period of four (4) years commencing on July 17, 2009 and ending on July 16, 2013.

CALTON, LYNN B., LS-1527 – commenced on January 20, 2007 and ends on January 19, 2010.

DICKINSON, S. LEMOINE, II, A-2014 – commenced on October 18, 2006 and ends on October 17, 2008.

G. W. HASTY & CO., P.C., LS-2008024145 – commenced on August 6, 2008 and ends on August 5, 2010.

HAMPTON, TOMMY R., E-10846 (INACTIVE) – commenced on July 5, 2008 and ends on July 4, 2011.

SLAB MASTERS, INC. (A/K/A HELITECH), E-2008014863 - commenced on June 2, 2008 and ends on June 1, 2010.

HUNTER, ELLIOTT DAVID, A-4617 – commenced on February 5, 2008 and ends on February 4, 2011.

JANSEN, LAWRENCE, LS-2385 – commenced on June 20, 2007 and ends on June 19, 2010.

LIPPE, DAVID E-27353 – commenced on March 20, 2008 and ends on March 19, 2009.

THE NATIONAL ARCHITECT CORP., A-2008013313 – commenced on May 19, 2008 and ends on May 18, 2011. On June 11, 2008, The National Architect Corporation filed an appeal with the Administrative Hearing Commission.

(Disciplinary Actions continued...)

PLACE MAKERS, LLC, A-2008013312 – commenced on May 19, 2008 and ends on May 18, 2011.

PLOWFIELD, ROBERT, E-28363 – commenced on October 10, 2007 and ends on October 9, 2010.

STACK, IRVIN ROBERT (CORKY), E-19612 D/B/A STACK & ASSOCIATES, INC. A-632, E-1119, LS-258
– commenced on May 5, 2005 and ends on May 4, 2010.

SUNSET DESIGN SERVICES, A-2008003962 – commenced on February 5, 2008 and ends on February 4, 2011.

WELYTOK, MARK E., A-6894 – commenced on March 29, 2007 and ends on March 28, 2012.

SUSPENSION/PROBATION

JON W. LANGERAK, E-25134

St. Louis, Missouri

Summary: A complaint was filed alleging that Jon W. Langerak signed and/or sealed CRM Engineering plans that he had not directly prepared and/or that had not been directly prepared under Mr. Langerak's immediate personal supervision. Mr. Langerak also failed to directly control and personally supervise all engineering work done on CRM Engineering projects by delegating to John Yaakub, a non-licensee, his responsibility to provide immediate personal supervision.

Cause for Discipline: Mr. Langerak's conduct provides cause to discipline his professional engineering license pursuant to Sections 327.441.2(5) and (6), RSMo 2000 which state: by misconduct in the performance of the functions or duties of any profession licensed or regulated by this chapter; and, violation of, or assisting or enabling any person to violate, any provision of this chapter, or any lawful rule or regulation adopted pursuant to this chapter.

Board Action: On May 13, 2008 the Board issued an order that Mr. Langerak's professional engineering license be suspended for one (1) year commencing on May 13, 2008 and ending on May 12, 2009 followed by three (3) years probation commencing on May 13, 2009 and ending on May 12, 2012. On May 16, 2008, the Circuit Court of Cole County, Missouri issued a STAY ORDER on the Suspension, therefore, the discipline was lifted until the court can review and make further determination.

CRM ENGINEERING, INC., E-1534

Fenton, Missouri

Summary: A complaint was filed alleging that John O. Yaakub, President, Secretary and member of the Board of Directors of CRM Engineering, Inc. (CRM), expected, instructed, and/or allowed a Missouri licensee to sign and/or seal CRM engineering plans that the licensee had not prepared and/or that had not been prepared under the licensee's immediate personal supervision, even though the licensee had indirectly supervised their preparation and he had reviewed all of the engineering plans before signing and/or sealing the plans. Mr. Yaakub frequently served as a conduit between the licensee and other CRM employees who performed work on engineering documents, such as Engineers-in-Training, designers, and drafters who were employed by

(Disciplinary Actions continued...)

CRM. Mr. Yaakub also answered questions regarding such engineering documents when the licensee was not available.

Cause for Discipline: The conduct of CRM's employees, officers, directors, and/or agents, provides cause to discipline CRM's Corporate Certificate of Authority pursuant to Sections 327.441.2(6), (10) and (13), RSMo 2000 which state: (6) violation of, or assisting or enabling any person to violate, any provision of this chapter, or any lawful rule or regulation adopted pursuant to this chapter; (10) assisting or enabling any person to practice or offer to practice any profession licensed or regulated by this chapter who is not licensed and currently eligible to practice pursuant to this chapter; and, (13) violation of any professional trust or confidence.

Board Action: CRM entered into a Settlement Agreement with the Board thereby placing its engineering Corporate Certificate of Authority on probation for a period of six (6) months commencing on July 17, 2008 and will end January 16, 2009 followed by suspension for a period of six (6) months commencing on January 17, 2009 and ending on July 16, 2009 followed by probation for a period of four (4) years commencing on July 17, 2009 and ending on July 16, 2013.

PROBATED LICENSES

SLAB MASTERS, INC. (also known as Helitech), E-2008014863

Belleville, Illinois

Summary: On or about January 1, 2006, Slab Masters, Inc. (Helitech) offered and provided engineering services without having obtained a certificate of authority from the Board to offer or provide such services by incorporating in Missouri and by advertising engineering services on its internet advertising site.

Cause for Discipline: Cause exists for the Board to deny Slab Masters, Inc.'s application for an engineering certificate of authority pursuant to the provisions of Sections 327.441.2(5) and (10), RSMo 2006 by incompetency, misconduct, gross negligence, fraud, misrepresentation or dishonesty in the performance of the functions or duties of any profession licensed or regulated by this chapter; and, assisting or enabling any person to practice or offer to practice any profession licensed or regulated by this chapter who is not licensed and currently eligible to practice pursuant to this chapter.

Board Action: In lieu of denial of Slab Masters, Inc.'s application for an engineering certificate of authority, the Board authorized a probated license be issued to Slab Masters, Inc. for a period of two (2) years commencing on June 2, 2008 and ending on June 1, 2010.

PLACE MAKERS, LLC, A-2008013312

Springfield, Missouri

Summary: On or about January 1, 2006, Place Makers, LLC offered and provided architectural services without having obtained a certificate of authority from the Board to offer or provide such services by incorporating in Missouri, and as part of its corporate statement of purposes, "To provide architectural design and any other related matters."

Cause for Discipline: Cause exists for the Board to deny Place Makers, LLC's application for an architect-

(Disciplinary Actions continued...)

tural certificate of authority pursuant to the provisions of Sections 327.441.2(5) and (10), RSMo 2006 by incompetency, misconduct, gross negligence, fraud, misrepresentation or dishonesty in the performance of the functions or duties of any profession licensed or regulated by this chapter; and, assisting or enabling any person to practice or offer to practice any profession licensed or regulated by this chapter who is not licensed and currently eligible to practice pursuant to this chapter.

Board Action: In lieu of denial of Place Makers, LLC's application for an architectural certificate of authority, the Board authorized a probated license be issued to Place Makers, LLC for a period of three (3) years commencing on May 19, 2008 and ending on May 18, 2011.

THE NATIONAL ARCHITECT CORPORATION, A-2008013313

Kansas City, Missouri

Summary: On or about August 9, 2005, The National Architect Corporation offered architectural services without having obtained a certificate of authority from the Board to offer or provide such services by incorporating in Missouri, and as part of its corporate statement of purposes, "To provide architectural, planning, or development services. The corporation shall employ a Missouri registered architect when practicing architecture."

Cause for Discipline: Cause exists for the Board to deny The National Architect Corporation's application for an architectural certificate of authority pursuant to the provisions of Sections 327.441.2(5) and (10), RSMo 2006 by incompetency, misconduct, gross negligence, fraud, misrepresentation or dishonesty in the performance of the functions or duties of any profession licensed or regulated by this chapter; and, assisting or enabling any person to practice or offer to practice any profession licensed or regulated by this chapter who is not licensed and currently eligible to practice pursuant to this chapter.

Board Action: In lieu of denial of The National Architect Corporation's application for an architectural certificate of authority, the Board authorized a probated license be issued to The National Architect Corporation for a period of three (3) years commencing on May 19, 2008 and ending on May 18, 2011. On June 11, 2008, The National Architect Corporation filed an appeal with the Administrative Hearing Commission.

G. W. HASTY & COMPANY, P.C., LS-2008024145

Camdenton, Missouri

Summary: On or about January 25, 1999, G. W. Hasty & Company, P.C. offered and provided professional land surveying services without having obtained a certificate of authority from the Board to offer or provide such services.

Cause for Discipline: Cause exists for the Board to deny G. W. Hasty & Company, P.C.'s application for a professional land surveying certificate of authority pursuant to the provisions of Sections 327.441.2(5) and (10), RSMo 2006 by incompetency, misconduct, gross negligence, fraud, misrepresentation or dishonesty in the performance of the functions or duties of any profession licensed or regulated by this chapter; and, assisting or enabling any person to practice or offer to practice any profession licensed or regulated by this chapter who is not licensed and currently eligible to practice pursuant to this chapter.

Board Action: In lieu of denial of G. W. Hasty & Company, P.C.'s application for a professional land survey-

(Disciplinary Actions continued...)

ing certificate of authority, the Board authorized a probated license be issued to G. W. Hasty & Company, P.C. for a period of two (2) years commencing on August 6, 2008 and ending on August 5, 2010.

VOLUNTARY SURRENDER OF LICENSE

MARSCHEL CONSULTING, INC., E-2007006033

Chesterfield, Missouri

Summary: On February 2, 2008, Marschel Consulting, Inc. submitted an application for an engineering certificate of authority. Marschel Consulting, Inc. marked that it had a full-time employee, who would serve as the managing agent in responsible charge of Marschel Consulting, Inc.'s engineering service. Marschel Consulting Inc. never obtained sufficient business to sustain a managing agent as a full-time employee. When Marschel Consulting Inc. submitted its renewal application on or about December 31, 2007, it indicated that its managing agent was a contract employee and not a full-time employee.

Cause for Discipline: Cause exists to discipline the certificate of authority of Marschel Consulting Inc. pursuant to the provisions of Sections 327.441.2(11), RSMo by issuance of a professional license or a certificate of authority based upon a material mistake of fact.

Board Action: On September 2, 2008, Marschel Consulting, Inc. entered into an agreement with the Board wherein Marschel Consulting, Inc. voluntarily surrendered its engineering certificate of authority on September 17, 2008, in lieu of discipline.

HOUSE BILL 600 SUSPENSIONS

JOHN W. RENNER, LS-2000

Kansas City, Missouri

Summary and Action: Mr. Renner's professional land surveying license, number LS-2000, was suspended pursuant to Section 324.010, RSMo on June 9, 2008.

WILLIAM RAY SLUSHER, A-7057

Kansas City, MO

Summary and Action: Mr. Slusher's architectural license, number A-7057, was suspended pursuant to Section 324.010, RSMo on June 9, 2008.

(Disciplinary Actions continued...)

KURT E. LARSON, A-3605

Ballwin, MO

Summary and Action: Mr. Larson's architectural license, number A-3605, was suspended pursuant to Section 324.010, RSMo on June 9, 2008.

THEODORE J. WOFFORD, A-1514

St. Louis, MO

Summary and Action: Mr. Wofford's architectural license, number A-1514, was suspended pursuant to Section 324.010, RSMo on June 9, 2008.

KENNETH M. BLOM, E-8226

Kansas City, MO

Summary and Action: Mr. Blom's professional engineering license, number E-8226, was suspended pursuant to Section 324.010, RSMo on June 9, 2008.

MICHAEL G. BORGARD, E-24533

Fenton, MO

Summary and Action: Mr. Borgard's professional engineering license, number E-24533, was suspended pursuant to Section 324.010, RSMo on June 9, 2008.

WILLIAM E. MISCHE, E-19610

Grandview, MO

Summary and Action: Mr. Mische's professional engineering license, number E-19610, was suspended pursuant to Section 324.010, RSMo on June 9, 2008.

IMPORTANT INFORMATION REGARDING THE RENEWAL OF YOUR LICENSE

Please be advised that "Renewal Notices" have recently been mailed to all architects, engineers, land surveyors, landscape architects, architectural corporations, engineering corporations, land surveying corporations and landscape architectural corporations that were originally licensed in an **EVEN** year. If you did not receive your notice, please call the Board office at (573) 751-0047 as soon as possible.

- Renewal notices are mailed as a courtesy to all licensees.
- The renewal notice is mailed to your address of record on file at the Board office. If you move, it is your responsibility to notify the Board office of your new address promptly so that we can update your record.
- The Board cannot be responsible for misplaced or mishandled mail.
- Failure to receive an application for renewal of a license or certificate of authority does not relieve the licensee or certificate holder from their duty to timely renew, nor does it relieve them from the obligation to pay any additional fee(s) necessitated by any late renewal.

Before you return your renewal notice to the Board office, please check the following:



- Have you enclosed the correct fee?
- Have you completed all sections?
- Have you signed the renewal notice?

Renewal applications are not valid unless signed. Renewal applications that are incomplete or submitted without the correct fee **WILL BE RETURNED**.

It is the licensee's responsibility to ensure that the renewal form is completed and returned in a timely manner, even if you have delegated it to an office manager or assistant. The renewal period will end on December 31, 2008. A licensee who fails to renew his/her license by the renewal date shall not practice in Missouri. Licensees practicing in Missouri without a renewed license are subject to disciplinary action by the Board.

You also have the option of renewing your license online. In fact, the Board strongly encourages its licensees who are up for renewal in 2008 to utilize the online renewal system. By renewing online, you are provided with immediate confirmation that your license has been renewed. It also allows you to pay your renewal fee with a major credit card.

Please note that online renewals are not available for the following licensees*:

- Licensees wishing to change their license status from active to inactive.
- Licensees who currently hold an inactive license and wish to return to an active status.
- Licensees who currently hold an inactive license and wish to remain inactive.
- Licensees who will have reached the age of 75 or older.
- Renewal of a Corporate Certificate of Authority/Limited Liability Company.

*These licensees must complete and return the paper renewal form.

If you are not sure when your license expires, you can either call the Board office, visit the Board's Web site and click on "Licensee Search" or look at the 5 x 7 certificate sent the last time you renewed-----it will display your expiration date.

RULE UPDATES

A number of rule changes went into effect since the publication of our last newsletter.
The affected rules are as follows:

AMENDMENTS

Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND PROFESSIONAL REGISTRATION

Division 2030—Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects Chapter 4—Applications

20 CSR 2030-4.050 Criteria to File Application Under 327.391 and 327.392, RSMo

PURPOSE: *This rule requires that applications for licensure under section 327.391, RSMo be subject to criteria established by the board at the time of receipt of the application. [Since section 327.391, RSMo was amended and a new section, 327.392, RSMo was enacted during the 2006 Legislative Session, this rule was rescinded and a new rule was filed to meet the new requirements.]*

(1) All applications for licensure as a professional land surveyor under section 327.391, RSMo shall be subject to such criteria as established by the board at the time the application is received.

(A) Applicant shall submit a complete application on forms prescribed by the board showing a minimum of twenty (20) years of satisfactory land surveying experience.

(B) Applicant will be required to pass the National Council of Examiners for Engineering and Surveying (NCEES) Fundamentals of Surveying examination, the NCEES Professional Surveying examination and the Missouri State Specific examination.

(2) All applications for licensure as a professional engineer under section 327.392.1, RSMo shall be subject to such criteria as established by the board at the time the application is received.

(A) Applicant shall submit a complete application on forms prescribed by the board showing a minimum of twenty (20) years of satisfactory engineering experience.

(B) Applicant shall hold a degree at the bachelor's level or higher in engineering.

(C) Applicant will be required to pass the NCEES Principles and Practice of Engineering examination.

(3) All applications for licensure as a professional engineer under section 327.392.2, RSMo shall be subject to such criteria as established by the board at the time the application is received.

(A) Applicant shall submit a complete application on forms prescribed by the board showing a minimum of four (4) years of satisfactory engineering experience.

(B) Applicant shall hold a degree from an Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (ABET, Inc.) or its equivalent and a doctorate in engineering from an institution that offers Engineering Accreditation Commission programs.

(C) Applicant will be required to pass the NCEES Principles and Practice of Engineering examination.

AUTHORITY: *sections 327.041, 327.391, and 327.392, RSMo Supp. 2007.* This rule originally filed as 4*

(Rule Updates, Amendments continued...)

CSR 30-4.050. Original rule filed Nov. 10, 1971, effective Dec. 10, 1971. Amended: Filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Amended: Filed Jan. 27, 1987, effective April 26, 1987. Amended: Filed Dec. 1, 2005, effective June 30, 2006. Moved to 20 CSR 2030-4.050, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Rescinded and readopted: Filed Feb. 22, 2008, effective Aug. 30, 2008.

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.391, RSMo 1969, amended 1981, 1999, 2006; and 327.392, RSMo 2006.*

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2030—Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors, and Landscape Architects
Chapter 6—Fees**

20 CSR 2030-6.015 Application, Renewal, Reinstatement, Relicensure and Miscellaneous Fees

PURPOSE: This rule establishes and fixes various fees and charges authorized by Chapter 327, RSMo. [This rule was amended to reduce the Board's renewal fee from \$100 biennially to \$60 biennially.]

(1) The following fees are established by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects:

(A) Architectural Application Filing Fee—Comity	\$200
(B) Architectural Application Filing Fee—Examination	\$100
(C) Professional Engineer Application Filing Fee—Comity	\$200
(D) Professional Engineer Application Filing Fee—Examination	\$100
(E) Land Surveyor Application Filing Fee—Comity	\$200
(F) Land Surveyor Application Filing Fee—Examination	\$100
(G) Land Surveyor Missouri Specific Examination	\$100
(H) Landscape Architect Application Filing Fee—Comity	\$200
(I) Landscape Architect Application Filing Fee—Examination	\$100
(J) 327.391 or 327.392 Application Filing Fee	\$200
(K) Engineer Intern Application Filing Fee	\$ 10
(L) Land Surveyor-in-Training Application Filing Fee	\$ 10
(M) Individual Renewal Fee	\$ 60
(N) Individual Reactivation Fee	\$100
(O) Individual Reinstatement Fee	\$150
(P) Individual Relicensure Fee	\$200
(Q) Corporate Application Fee	\$300
(R) Corporate Renewal Fee	\$200
(S) Corporate Reinstatement Fee	\$250
(T) Corporate Reauthorization Fee	\$300
(U) Certification Fee	\$ 50
(V) Duplicate Certificate License Fee	\$ 10
(W) Insufficient Funds Check Charge	\$ 25
(X) Verification Fee	\$ 10

(Rule Updates, Amendments continued...)

(Y) Evaluation of Non-Accredited Engineering Degrees

\$300

(2) Fees for photocopying and research shall not exceed the actual cost of the document search and duplication pursuant to section 610.025, RSMo.

(3) The provisions of this rule are declared severable. If any fee fixed by this rule is held invalid by a court of competent jurisdiction or by the Administrative Hearing Commission, the remaining provisions of this rule shall remain in full force and effect, unless otherwise determined by a court of competent jurisdiction or by the Administrative Hearing Commission.

(4) In addition to the fees established in section (1) of this rule, the applicant shall pay the company or organization selected by the board to administer and/or score any required examination(s) such fee as is determined by agreement of the board and the selected company or organization to be appropriate.

AUTHORITY: section 327.041, RSMo Supp. 2007. This rule originally filed as 4 CSR 30-6.015. Emergency rule filed Aug. 12, 1981, effective Aug. 22, 1981, expired Dec. 10, 1981. Original rule filed Aug. 12, 1981, effective Nov. 12, 1981. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Emergency amendment filed Sept. 6, 1984, effective Sept. 16, 1984, expired Jan. 13, 1985. Amended: Filed Sept. 6, 1984, effective Dec. 13, 1984. Amended: Filed June 5, 1986, effective Aug. 25, 1986. Amended: Filed Jan. 19, 1988, effective March 25, 1988. Amended: Filed Feb. 15, 1989, effective May 11, 1989. Emergency amendment filed Aug. 2, 1990, effective Aug. 12, 1990, expired Dec. 9, 1990. Amended: Filed Aug. 2, 1990, effective Dec. 31, 1990. Amended: Filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Feb. 14, 1992, effective Aug. 6, 1992. Amended: Filed Oct. 3, 1995, effective April 30, 1996. Amended: Filed Oct. 1, 1998, effective March 30, 1999. Amended: Filed Nov. 21, 2000, effective May 30, 2001. Amended: Filed June 28, 2002, effective Dec. 30, 2002. Amended: Filed Sept. 8, 2003, effective March 30, 2004. Moved to 20 CSR 2030-6.015, effective Aug. 28, 2006. Amended: Filed Aug. 11, 2006, effective Jan. 30, 2007. Amended: Filed Oct. 16, 2006, effective July 30, 2007. Amended: Filed Jan. 15, 2008, effective July 30, 2008.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001.*

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION**

**Division 2030—Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors, and Landscape Architects**

Chapter 8—Land Surveying

20 CSR 2030-8.020 Professional Land Surveyor—Professional Development Units

*PURPOSE: This rule outlines the professional development standards for professional land surveyors applying for renewal of licensure under the provisions of section 327.041, RSMo. **[This rule was amended to add language which will allow the Board to specifically audit a licensee if a complaint has been filed against that licensee.]***

(1) Each licensed professional land surveyor, as a condition for renewal of his/her license, shall complete a minimum of twenty (20) professional development units (PDU) each two (2)-year period immediately preceding renewal, except as provided in section (2) of this rule.

(Rule Updates, Amendments continued...)

(A) Of the required professional development units, licensed professional land surveyors shall complete a minimum of four (4) professional development units in Minimum Standards (20 CSR 2030, Chapters 16, 17 and 19) during the four (4)-year period immediately preceding renewal.

(B) Of the required professional development units in the two (2)-year renewal period, not more than twelve (12) shall be obtained in nonpersonal contact activities. Nonpersonal contact activities include correspondence courses, video and televised courses, Internet and email courses, or other activities where the presenter is not in physical proximity to the attendee.

(2) The following are exceptions to the requirement that licensees successfully complete twenty (20) PDUs prior to renewal:

(A) The licensee can show good cause why he/she was unable to complete the PDU requirements. In the event good cause is shown, the licensee will be required to make up all outstanding required PDUs within a reasonable amount of time as established by the board;

(B) The licensee received his/her initial licensure during the preceding two (2)-year period. The licensee will be required to complete an average of one (1) PDU per month for each month of licensure; provided however that the licensee will not be required to complete more than twenty (20) PDUs; or

(C) If the licensee served honorably on full-time active duty in the military, the licensee may renew his/her license without completing the PDU requirement for the renewal period during which the licensee served.

(3) A licensee who completes more than twenty (20) PDUs during the two (2) years immediately preceding renewal may carry forward into the next two (2)-year period up to ten (10) PDUs.

(4) In evaluating PDUs for licensure renewal, the board will be guided by the following standards and guidelines:

(A) Criteria: In order to qualify as acceptable PDU credit, each activity must:

1. Have a clear purpose and objective to maintain, improve and/or expand skills and knowledge obtained prior to licensure or to develop new and relevant skills and knowledge;
2. Have a well organized content presented in a sequential manner;
3. Show evidence of pre-planning, including an opportunity for input by the target group to be served;
4. Be presented by persons qualified by education and experience; and
5. Provide information to the licensee necessary for PDU record keeping and reporting purposes.

(B) Except as otherwise stated in this rule, licensees shall earn one (1) PDU for every fifty (50) to sixty (60) minutes of activity that qualifies as acceptable PDU credit pursuant to this rule.

(C) Activities.

1. PDU activities must be relevant to the practice of land surveying and may include technical, ethical or business related content.
2. PDUs may be earned at locations outside Missouri, so long as the activity qualifies as acceptable PDU credit pursuant to this rule.
3. Assuming they otherwise qualify as acceptable PDU credit pursuant to this rule, the following activities are acceptable sources of PDU credits:

A. Successful completion of college or university course earns thirty (30) PDUs per semester hour and twenty (20) PDUs per quarter hour. Auditing or "hearing" a course qualifies for one-third (1/3) PDU credit of that stated herein.

B. Active participation and successful completion of seminars, tutorials, workshops, short courses, correspondence courses, or televised or videotaped courses.

C. Attending program presentations at related technical or professional meetings.

(Rule Updates, Amendments continued...)

D. Authoring a paper or article earns five (5) PDUs upon actual publication in a regionally or nationally circulated technical journal or trade magazine.

E. Teaching or instructing a course or seminar that satisfies the PDU criteria described in this rule, or making a presentation at a technical meeting or convention. For the original instruction or presentation, a licensee shall earn two (2) PDUs for each PDU a participant could earn pursuant to this rule. For subsequent instructions or presentations, a licensee shall earn only one (1) PDU for each PDU a participant could earn pursuant to this rule. Licensees shall not earn more than ten (10) PDUs per two (2)-year renewal period for teaching, instruction, or making presentations.

(5) All licensees shall maintain and retain records of PDU activities completed for a period of four (4) years after the reporting period in which the PDU was completed. The board may randomly audit a portion of licensees each renewal period, or a specific licensee if a complaint has been filed against the licensee, to verify compliance with the PDU requirements. Licensees shall assist the board in any audit by providing timely and complete responses to the board's inquiries. At a minimum, licensees must keep the following records:

(A) A log identifying the type of activity claimed, the sponsoring organization, location of the program, duration of the program, the name of the instructor(s) or speaker(s), and the PDU credits earned; and

(B) Attendance verification records such as certificates of attendance, signed attendance receipts, paid receipts, a copy of a listing of all attendees signed by a person in responsible charge of the activity, or other documentation verifying attendance.

(6) Any person or entity may seek preapproval of a PDU activity by providing the board the following information. The professional land surveying division will approve or deny credit for the activity within forty-five (45) calendar days of receipt of the information.

(A) Date(s) of the program or activity;

(B) An outline or syllabus of the program;

(C) Presentation abstract(s);

(D) Preliminary program with time frames;

(E) Course or program description; and

(F) Names of the instructor(s) or speaker(s) with biographical information showing their education and professional experience.

(7) The board will review all PDUs claimed in support of a renewal application. If it is determined that a portion of the claimed PDUs fail to meet PDU requirements, the licensee will be notified in writing of the denied PDUs. If PDUs are denied to the extent that the licensee has failed to obtain the required number of PDUs for renewal, then the board will deny issuance of the renewal and will notify the licensee in writing of their right to appeal the board's decision to the Administrative Hearing Commission.

*AUTHORITY: section 327.041, RSMo Supp. 2007. * This rule originally filed as 4 CSR 30-8.020. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Nov. 8, 1984, effective Feb. 11, 1985. Amended: Filed July 6, 1992, effective April 8, 1993. Rescinded: Filed May 3, 1994, effective Dec. 30, 1994. Readopted: Filed July 11, 1994, effective Dec. 30, 1994. Rescinded and readopted: Filed June 15, 2001, effective Jan. 30, 2002. Amended: Filed May 13, 2005, effective Jan. 1, 2006. Moved to 20 CSR 2030-8.020, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Amended: Filed Feb. 22, 2008, effective Aug. 30, 2008.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001.*

(Rule Updates, Amendments continued...)

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION**

**Division 2030—Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors, and Landscape Architects
Chapter 10—Corporations**

20 CSR 2030-10.010 Application for Certificate of Authority

PURPOSE: This rule establishes standards for corporations to obtain and maintain certificates of authority. [This rule was amended to clarify who can serve as the Managing Agent for a corporation or LLC and to delete the word partner since a partnership is not required to have a certificate of authority.]

(1) A corporation desiring a certificate of authority authorizing it to render architectural, professional engineering, land surveying or landscape architectural services in this state shall submit an application to the executive director of the board, listing the names and addresses of all officers and directors for a corporation or members for a limited liability company. It shall also list the managing agent for each profession who is licensed in this state to practice architecture, engineering, surveying or landscape architecture.

(2) The managing agent shall be an owner or officer of a corporation, or member of a limited liability company, or a full-time employee of a corporation or a limited liability company. If the managing agent is also the person providing immediate personal supervision, as defined by board rule(s) 20 CSR 2030-13.010 and/or 20 CSR 2030-13.020, then that person must work in the same office where the work is being performed.

(3) The managing agent's responsibilities include:

- (A) Renewal of the certificate of authority and notification to the board of any changes in the firm;
- (B) Overall supervision of the professional and licensing activities of the firm and its employees;
- (C) Assurance that the firm institutes and adheres to policies that are in accordance with Chapter 327, RSMo and 20 CSR 2030; and
- (D) Assurance, in the case of multiple offices, that the requirements for immediate personal supervision, as defined by board rule(s) 20 CSR 2030-13.010 and/or 20 CSR 2030-13.020, are being met.

(4) A certificate of authority is not required by a principal firm if the work is being done by a subconsultant who is licensed in this state. The principal firm cannot advertise itself as being able to provide architecture, engineering, land surveying, or landscape architecture services, or include the names of those professions in the name of their firm unless exempted pursuant to section 327.101(7), RSMo or section 327.191(5), RSMo.

(5) A corporation which is currently authorized by this board to provide professional services may continue to renew its certificate of authority under the rules that were in effect prior to October 30, 2005 so long as the persons listed in the corporation's application do not change. If there is any change in any of the persons listed in the corporation's application, the provisions in this rule 20 CSR 2030-10.010 shall apply. The change shall be reported on a new form and submitted to the executive director of the board within thirty (30) days after the effective day of the change.

AUTHORITY: section 327.041, RSMo Supp. 2007. This rule originally filed as 4 CSR 30-10.010. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Oct. 30, 2002, effective April 30, 2003. Rescinded and readopted: Filed May 13, 2005, effective Nov. 30, 2005. Moved to 20 CSR 2030-10.010, effective Aug. 28, 2006. Amended: Filed June 14, 2007, effective Dec. 30, 2007. Amended: Filed Feb. 22, 2008, effective Aug. 30, 2008.*

(Rule Updates, Amendments continued...)

**Original authority: section 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001.*

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
Division 2030—Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors, and Landscape Architects
Chapter 11—Renewals**

20 CSR 2030-11.015 Continuing Professional Competency for Professional Engineers

PURPOSE: *The continuing professional competency (continuing education) requirement is to demonstrate a continuing level of competency for professional engineers. [This rule was amended to add language which will allow the Board to specifically audit a licensee if a complaint has been filed against that licensee.]*

(1) Purpose.

(A) Effective December 31, 2004, as a condition for renewal of an engineering license issued pursuant to section 327.261, RSMo a licensee shall have successfully completed thirty (30) professional development hours, as defined by this regulation, within the two (2) immediately-preceding years (renewal period). Any licensee who completes more than thirty (30) professional development hours within the preceding two (2) calendar years may apply the excess, not to exceed fifteen (15) hours, to the requirement for the next two (2)-year period.

(B) Continuing professional competency (continuing education) is a requirement for every professional engineer licensed by the board, regardless of age, area of practice, or whether the licensee lives in-state or out-of-state pursuant to section 327.271, RSMo.

(C) Continuing professional competency obtained by a licensee should maintain, improve or expand skills and knowledge obtained for initial licensure, or to develop skills and knowledge relevant to the practice of professional engineering.

(D) If the licensee served honorably on full-time active duty in the military, the licensee may renew his/her license without completing the PDH requirement for the renewal period during which the licensee served.

(2) Definitions.

(A) Board. The Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects.

(B) Continuing education unit (CEU). Unit customarily used for continuing education courses. One (1) CEU equals ten (10) nominal contact hours of class in an approved continuing education course.

(C) Professional development hour (PDH). One (1) nominal contact hour of instruction or presentation. The common denominator for other units of credit.

(D) Professional engineering division. The three (3)-member division of the board that concerns itself with the profession of engineering.

(E) Sponsor. An individual, organization, association, institution or other entity that provides an educational activity for the purpose of fulfilling the professional development requirements of the board.

(3) Activities. All such activities must be relevant to the practice of engineering and may include technical, ethi-

(Rule Updates, Amendments continued...)

cal, or managerial content. Professional development activities that satisfy these requirements shall include, but shall not be limited to:

- (A) Successfully completing college or university courses;
- (B) Successfully completing courses that are awarded CEU(s);
- (C) Active participation and successful completion of seminars, tutorials, workshops, short courses, correspondence courses, televised or videotaped courses or in-house courses;
- (D) Attending program presentations at related technical or professional meetings;
- (E) Teaching or instructing (see (3)(A)–(D)); and
- (F) Authoring papers or articles that appear in nationally circulated technical journals or trade magazines.

(4) Criteria. Professional development activities must meet the following criteria:

- (A) There is a clear purpose and objective for each activity that will maintain, improve or expand skills and knowledge obtained prior to initial licensure or to develop new and relevant skills and knowledge;
- (B) The content of each presentation is well organized and presented in a sequential manner;
- (C) There is evidence of preplanning that should include the opportunity for input by the target group to be served;
- (D) The presentation will be made by persons who are well qualified by education and experience; and
- (E) There is a provision for individual participant registration that will include information required for record keeping and reporting.

(5) Units. The conversion to PDHs from other units is as follows:

- (A) One (1) semester hour of college credit 30 PDH;
- (B) One-quarter (1/4) hour of college credit 20 PDH;
- (C) One (1) CEU 10 PDH; and
- (D) One (1) nominal contact hour of acceptable professional development education 1 PDH

(6) Credits. PDHs of credit for qualifying courses successfully completed that offer semester hour, quarter hour, or CEU credit is as specified in this rule. All other activities permit the earning of one (1) PDH of credit for each contact hour with the following exceptions:

- (A) Auditing or “hearing” of university or college courses permit PDH credit of one-third (1/3) as shown in section (5);
- (B) Teaching or instructing qualifying courses or seminars or making presentations at technical meetings or conventions earn PDH credit at twice that of participants; and
- (C) Five (5) PDHs are earned for a paper or article that is published in a nationally circulated technical journal or article. Credit cannot be claimed until that article or paper is actually published.

(7) Reciprocity. PDHs may be acquired at locations other than Missouri, so long as the content meets the requirements of this regulation.

(8) Forms. All renewal applications will require the completion of a continuing education form specified and supplied by the board. The licensee must certify and sign the form, and submit it with the renewal application and fee.

(9) Records. The responsibility of maintaining records that can be used to support credits claimed is the responsibility of the licensee. Records required include but are not limited to: 1) a log showing the type of activity claimed, sponsoring organization, location, duration, instructor's or speaker's name, and PDH credits earned;

(Rule Updates, Amendments continued...)

and 2) attendance verification records in the form of completion certificates, signed attendance receipts, paid receipts, a copy of a listing of attendees signed by a person in responsible charge, or other documents supporting evidence of attendance. These records must be maintained for a period of four (4) years and copies must be furnished to the board for audit verification purposes if requested. At its discretion, the board may randomly audit a portion of licensees each renewal period, or a specific licensee if a complaint has been filed against the licensee.

(10) Disallowance. The board will review all claimed PDH credits for compliance with the regulation. If in the review the board finds that the PDH credit is not acceptable, the board shall inform the licensee of the criteria that has not been adhered to. The licensee shall have three (3) months from the license renewal date in which to substantiate the original claim or to earn other credits to meet the minimum requirements.

*AUTHORITY: section 327.041, RSMo Supp. 2007 and section 327.261, RSMo 2000. * This rule originally filed as 4 CSR 30-11.015. Original rule filed Nov. 1, 2001, effective June 30, 2002. Moved to 20 CSR 2030-11.015, effective Aug. 28, 2006. Amended: Filed Oct. 16, 2006, effective April 30, 2007. Amended: Filed Feb. 22, 2008, effective Aug. 30, 2008.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001 and 327.261, RSMo 1969, amended 1981, 1989, 1999.*

NEW RULES

20 CSR 2030-11.035 Continuing Education for Landscape Architects

PURPOSE: Pursuant to Senate Bill 72 of the 94th General Assembly this rule establishes continuing education requirements for landscape architects.

(1) Purpose.

(A) As a condition for renewal of a landscape architectural license issued pursuant to section 327.621, RSMo, a licensee shall have successfully completed twenty-four (24) continuing education units (CEUs), as defined by this regulation within the two (2) years immediately preceding the renewal date or be exempt from these continuing education requirements as provided in this rule.

1. At least sixteen (16) CEUs shall be related to health, safety, and welfare (HSW) acquired in structured educational activities. All twenty-four (24) units may be acquired in such HSW subjects and activities. Failure to comply with these requirements will result in nonrenewal of the landscape architect's license or other disciplinary action or both unless noted below.
2. Any licensee who completes more than twenty-four (24) CEUs within the preceding two (2) calendar years may apply the excess, not to exceed twelve (12) units, to the requirement for the next two (2)-year period.
3. This requirement goes into effect for landscape architects starting with their December 31, 2010 renewal period.

A. Every landscape architect originally licensed in an even year will need to start accumulating twenty-four (24) CEUs between January 1, 2009 and December 31, 2010 in order to renew their license prior to their next renewal deadline of December 31, 2010.

B. Every landscape architect originally licensed in an odd year will be required to have

(Rule Updates, New Rules continued...)

accumulated twenty-four (24) CEUs between January 1, 2010 and December 31, 2011.

(B) Continuing education is a requirement for every landscape architect who is actively licensed by the board, regardless of age, area of practice, or whether the licensee lives instate or out-of-state pursuant to section 327.621, RSMo.

(C) Continuing education obtained by a licensee should maintain, improve, or expand skills and knowledge obtained for initial licensure, or develop skills and knowledge relevant to the practice of landscape architecture and necessary to safeguard life, health, property, and promote the public welfare.

(2) Definitions.

(A) Landscape Architectural Division. The three (3)-member division of the board that concerns itself with the profession of landscape architecture.

(B) Board. The Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects.

(C) Contact hour. One (1) nominal contact hour of acceptable continuing education is equivalent to one (1) CEU.

(D) Continuing education unit (CEU). One (1) nominal contact hour of instruction or presentation. One (1) CEU shall represent a minimum of fifty (50) minutes of actual course time. No credit will be allowed for introductory remarks, meals, breaks, or administrative matters related to courses of study.

(E) Sponsor. An individual, organization, association, institution, or other entity that provides an educational activity for the purpose of fulfilling the continuing education requirements of the board. A landscape architect is responsible for obtaining from the sponsor verification records such as certificates of attendance, signed attendance receipts, paid receipts, a copy of a listing of all attendees signed by a person in responsible charge of the activity, or other documentation verifying attendance.

(3) Initial Registration.

(A) A landscape architect who holds licensure in Missouri for less than twelve (12) months from the date of his/her initial licensure shall not be required to report continuing education hours at the first license renewal.

(4) Activities.

(A) The following suggested list may be used by all licensed landscape architects in determining the types of activities that may fulfill continuing education requirements:

1. Contact hours in attendance at short courses or seminars, dealing with landscape architectural, architectural, engineering or land surveying subjects, as appropriate to each discipline and sponsored by colleges or universities;
2. Contact hours in attendance at technical presentations on subjects which are held in conjunction with conventions or at seminars related to materials use and function. Such presentations as those sponsored by the Council of Landscape Architectural Registration Boards (CLARB), American Society of Landscape Architects (ASLA), or similar organizations devoted to landscape architectural, architectural, engineering, or land surveying education may qualify;
3. Contact hours in attendance at short courses or seminars, relating to business practice or new technology and offered by colleges, universities, professional organizations, or system suppliers;
4. Contact hours spent in self-study courses sponsored by the CLARB, ASLA or similar organizations;
5. Three (3) units preparing for each class hour spent teaching landscape architectural courses or seminars. Credit is allowed for first occurrence of teaching course or seminar per two (2)-year renewal period. College or university faculty may not claim credit for teaching regu

(Rule Updates, New Rules continued...)

- lar curriculum courses;
- 6. Contact hours spent in landscape architectural research, which is published or formally presented to the profession or public;
- 7. College or university credit courses dealing with landscape architectural subjects or business practice. Each semester hour shall equal fifteen (15) CEUs;
- 8. Contact hours spent in professional service to the public that draws upon the licensee's professional expertise on boards or commissions, such as: serving on planning commissions, park boards, city council, county commissions or state registration boards;
- 9. Contact hours, maximum of one (1) per annum, spent actively participating in a technical profession society or organization as an officer or member of a committee; or
- 10. Contact hours spent in education tours of landscape architecturally significant projects, where the tour is sponsored by a college, university or professional organization.

(5) Exemptions.

(A) A licensed landscape architect shall be deemed to have complied with the foregoing continuing education requirements if the landscape architect attests in the required renewal that for not less than twenty-one (21) months of the preceding two (2)-year period of licensure, the landscape architect (one (1) of the following):

- 1. Is a resident of another state or district having continuing education requirements for licensure as a landscape architect and has complied with all requirements of that state or district for practice therein; or
- 2. Is a government employee working as a landscape architect and assigned to duty outside the United States.

(B) If the licensee served on full-time active duty in the military, the licensee may renew his/her license without completing the CEU requirement for any renewal period during which the licensee served.

(6) Reactivation—Retired or Inactive.

(A) Landscape architects, who so attest on their renewal that they are retired from active practice or are not engaged in the active practice of landscape architecture, may place their license in an inactive status. Those doing so cannot practice but can still retain the title of landscape architect. Such landscape architect may, however, re-enter practice only after paying the required fee and satisfying the board of their proficiency. Proficiency may be established by any one (1) of the following:

- 1. Submitting verifiable evidence of compliance with the aggregate continuing education requirements for the reporting periods attested as retired from active practice or not engaged in active practice; or
- 2. Retake the landscape architectural registration examination; or
- 3. Fulfill alternative reentry requirements determined by the board, which serve to assure the board of the current competency of the landscape architect to engage in the practice of landscape architecture.

(7) Reciprocity.

(A) CEUs may be acquired at locations other than Missouri, so long as the content meets the requirements of this regulation.

(8) Forms.

(A) All renewal applications will require the submission of a continuing education form specified and supplied by the board. The licensee must certify and complete the attestation on the form, before submitting it with the renewal application and fee. Failure to fulfill the continuing education requirements, or to file the required reporting form, properly and completely signed, shall result in non-renewal of a licensee's license.

(Rule Updates, New Rules continued...)

(9) Records.

(A) The responsibility of maintaining records, which can be used to support credits claimed, is the responsibility of the licensee. Each landscape architect shall complete and submit the required reporting form certifying that he/she has acquired the required continuing education hours. These records must be maintained for a period of four (4) years and copies must be furnished to the board for audit verification purposes, if requested. At its discretion, the board may randomly audit a portion of licensees each renewal period or a specific licensee if a complaint has been filed against the licensee. Any untrue or false statements or the use thereof with respect to course attendance or any other aspect of continuing education activity is fraud or misrepresentation and will subject the landscape architect to license revocation or other disciplinary action. If in the review, the board finds that the CEU is not acceptable, the board shall inform the licensee of the criteria that has not been adhered to. The licensee shall have three (3) months from the license renewal date in which to substantiate the original claim or to earn other credits to meet the minimum requirements.

AUTHORITY: section 327.041, RSMo Supp. 2007 and sections 41.946 and 327.171, RSMo 2000. Original rule filed Jan. 15, 2008, effective July 30, 2008.*

**Original authority: 41.946, RSMo 1991; 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; and 327.171, RSMo 1969, amended 1981, 1989, 1999.*

**Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION**

**Division 2030—Missouri Board for Architects, Professional Engineers, Professional Land Surveyors,
and Landscape Architects**

Chapter 21—Professional Engineering

20 CSR 2030-21.020 Engineer of Record and Specialty Engineers

PURPOSE: In instances when there is more than one (1) engineer involved on a project, this rule will clarify what the responsibilities are of each engineer.

(1) The professional engineer who develops the design criteria and concept for a particular project and discipline, and who prepares or causes to be prepared under his/her immediate personal supervision the corresponding drawings, specifications, reports, or other documents, shall be designated the engineer of record for the project and discipline. A professional engineer who provides services for specific portions of the project within a particular discipline, but does not have a direct organizational contractual relationship with the corresponding engineer of record, shall be designated the specialty engineer.

(A) The engineer of record shall communicate in writing the extent of and complete design criteria, performance specifications and other requirements for the portion of the project delegated to the specialty engineer, which shall be limited to the same discipline as that of the engineer of record.

(B) The specialty engineer shall perform his/her services in strict accordance with the written requirements of the engineer of record, or shall clearly indicate in writing any exceptions taken to said requirements in his/her submittals to the engineer of record.

(C) The specialty engineer shall prepare or cause to be prepared under his/her immediate personal supervision the drawings, specifications, reports, or other documents that correspond to the portion of the project delegated by the engineer of record; shall seal, sign, and date them in accordance with 20 CSR 2030-3.060; and shall submit them to the engineer of record.

(Rule Updates, New Rules continued...)

(D) The engineer of record shall review the drawings, specifications, reports, or other documents submitted by the specialty engineer and confirm in writing that they conform to his/her written requirements and are consistent with the intent of his/her drawings, specifications, reports, or other documents prepared for the project.

(E) An architect may delegate such engineering work as is incidental to the practice of architecture, provided that he/she follows the requirements for the engineer of record as described in this rule.

*AUTHORITY: section 327.041, RSMo Supp. 2007. * Original rule filed Jan. 15, 2008, effective July 30, 2008.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001.*

L.A.R.E. EXAMINATION SCHEDULE

March 10 & 11, 2009 - Sections A and B
March 11 & 12, 2009 - Section D

September 15 & 16, 2009 - Section A and B
September 16 & 17, 2009 - Section D

March 9 & 10, 2010 - Section A and B
March 10 & 11, 2010 - Section D

September 14 & 15, 2010 - Section A and B
September 15 & 16, 2010 - Section D

- For Deadline Dates, please visit CLARB's website at: <http://www.clarb.org>

(The test centers have a limited number of stations available for each administration. Spaces are reserved on a first-come, first-served basis. Candidates are encouraged to register as early as possible to have the best selection of testing centers.)

EXAMINATION DATES AND FILING DEADLINES

Completed Application for Examination or Re-Examination-Re-Scheduling Application Form must be filed (received) in the Board office not later than the filing deadline, no exception.

Fundamentals of Land Surveying Examination Dates	Application Filing Deadline	Re-Examination/Re-Scheduling Application-Filing Deadline
April 25, 2009	December 1, 2006	February 15, 2009
October 24, 2009	June 1, 2009	August 15, 2009
April 17, 2010	December 1, 2009	February 15, 2010
October 30, 2010	June 1, 2010	August 15, 2010
April 9, 2011	December 1, 2010	February 15, 2011

Principles and Practice of Land Surveying Examination Dates	Application Filing Deadline	Re-Examination/Re-Scheduling Application-Filing Deadline
April 24, 2009	December 1, 2006	February 15, 2009
October 23, 2009	June 1, 2009	August 15, 2009
April 16, 2010	December 1, 2009	February 15, 2010
October 29, 2010	June 1, 2010	August 15, 2010
April 8, 2011	December 1, 2010	February 15, 2011

Fundamentals of Engineering Examination Dates	Application Filing Deadline	Re-Examination/Re-Scheduling Application-Filing Deadline
April 25, 2009	December 1, 2006	February 15, 2009
October 24, 2009	June 1, 2009	August 15, 2009
April 17, 2010	December 1, 2009	February 15, 2010
October 30, 2010	June 1, 2010	August 15, 2010
April 9, 2011	December 1, 2010	February 15, 2011

Principles and Practice of Engineering Examination Dates	Application Filing Deadline	Re-Examination/Re-Scheduling Application-Filing Deadline
April 24, 2009	December 1, 2006	February 15, 2009
October 23, 2009	June 1, 2009	August 15, 2009
April 16, 2010	December 1, 2009	February 15, 2010
October 29, 2010	June 1, 2010	August 15, 2010
April 8, 2011	December 1, 2010	February 15, 2011

DIVISION OF PROFESSIONAL REGISTRATION
MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
PROFESSIONAL LAND SURVEYORS AND LANDSCAPE ARCHITECTS
3605 MISSOURI BLVD.
JEFFERSON CITY, MO 65109

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MOVING?

**PLEASE NOTIFY THE
BOARD OFFICE OF
YOUR NEW ADDRESS.**

The rules and regulations require all licensees to notify the Board of all such changes by sending a letter to the office in Jefferson City, Missouri. Please include a street address to facilitate any express mail deliveries.

NAME: _____

PROFESSION: _____ LICENSE NUMBER: _____

(P.O. BOX MUST BE ACCOMPANIED BY YOUR PHYSICAL ADDRESS)

OLD ADDRESS: _____ NEW ADDRESS: _____

SIGNATURE: _____ DATE: _____

PLEASE MAIL TO:
MISSOURI BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, PROFESSIONAL LAND
SURVEYORS AND LANDSCAPE ARCHITECTS
3605 Missouri Blvd., Jefferson City, MO 65109 OR Fax: (573) 751-8046